

Village of Winthrop Harbor
President and Board of Trustees Meeting
February 2, 2021
Village Hall Council Chambers

ZOOM BOARD MEETING - MINUTES

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials **Attended Remotely**:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, Robert Marabella, John Levin, Dana McCarthy, Hartmut "Fritz" Weiss, Alanna Whitmore

Also present:

Robert Long, Attorney
Greg Jackson, Village Administrator
Julie Rittenhouse, Village Clerk
Michael Sheedy, IT Director
Joel Brumlik, Police Chief
Alicia McCoy, Interim Fire Chief
Pat DiPersio, Community Development
Ed Mohn, Deputy Police Chief
Tim Nearing, Public Works

The Invocation was led by Mayor Bruno

ABSENT OFFICIALS WISHING TO ATTEND REMOTELY

All Officials attending remotely

APPROVAL OF MINUTES

1 - A motion was made by Trustee Levin and seconded by Trustee Weiss to approve the **January 19, 2021 Virtual Regular Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

MAYOR'S REPORT

ORDINANCE 2021-O-4 An Ordinance Ratifying and Extending Mayoral Declaration of Emergency Relating to Coronavirus

2 - A motion was made by Trustee Levin and Seconded by Trustee Whitmore to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2021-O-4** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Mayor Bruno said the committee for the Fire Chief position met last week by a Zoom meeting to discuss the process. The Fire Chief position has been posted.

With the last 2 snow falls, the Mayor had 13 emails, 6 text messages and numerous postings on Facebook saying what an incredible job our Public Works has done. A resident's snow blower broke and he was shoveling. One of the Public Works employees plowed out the end of his drive so he could get out. He was very grateful.

Mayor Bruno welcomed our interim Fire Chief, Alicia McCoy. Thanked her for joining us.

VILLAGE ADMINISTRATOR'S REPORT

- The Sexual Harassment training will be completed next week.
- Getting ready to go into collective bargaining with the Police Departments Union.
- Will be meeting with Superintendent Nearing next week to lay out the final plans for the construction of the Public Works building as we submit the Grant documentation required by DCEO.
- Budget documents are being completed to be distributed to the Department Heads with a set budget amount they can work with.
- The Board Meeting on the 16th, I will be presenting to the Board, end of third, going into fourth quarter, finance report to give us a status of where our finances are going into fiscal year 21/22.
- Tim, great job on the snow plowing. Communication from residents says, what a phenomenal job our guys did. To Tim's credit, he's really streamlined it.
- Two businesses are looking to expand. Myself and Pat DiPersio met with them. Linda's will be expanding into the adjoining space at the Marina Plaza and The Sweet Stop will be expanding into the empty store front next door. We are in the process of issuing the appropriate paper work and inspections for those.

CLERK'S CORRESPONDENCE

None Reported

OLD BUSINESS

None Reported

NEW BUSINESS

ORDINANCE 2021-O-5 An Ordinance Annexing Property Commonly Known as 41600 North Park Avenue into the Village of Winthrop Harbor

3 - A motion was made by Trustee Hargett and Seconded by Trustee Weiss to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **ORDINANCE 2021-O-5** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

ACCOUNTS PAYABLE WARRANT

4 - A motion was made by Trustee Weiss and seconded by Trustee McCarthy to approve **Accounts Payable Warrant W2020-15** in the amount of **\$104,832.36**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Staff Memorandum on Fire Staffing and Services Delivery

Trustee Levin said, in the Agenda Packets there is information regarding the discussion the committee had.

Trustee Hargett asked Greg or Trustee Levin to break it down.

Greg said the first part of the recommendations called for the approval of Metro Paramedic Services Contract to fulfill a 24/7 paramedic service for the remaining of the fiscal year. The estimated fiscal impact is \$17,000.00. This will be using 3 of our staff, that we have right now, who work for the contractor. Trustee Marabella said this is good. We aren't taking jobs away from people. We're trying to get full coverage with people that we have. Trustee Levin said this is not a permanent fix, it's just a band-aid to help us get through until we can find proper staffing. Greg said this dollar amount is going to exceed what we budgeted for the fiscal year by at least \$17,000.00. It will exceed what was appropriated in this current fiscal year by about \$76,000.00. In fiscal year 21/22, should the Board decide to move forward with approving a

budget, it would be an increase to the overall budget for the Fire Department. That is not including any proposal that would come forward for both step pay and stipend increase that members of the committee felt was necessary for current personnel retention. That will be another dollar amount that will be put forward to the Board as part of the 21/22 Budget process.

APPROVAL OF CONTRACTUAL MULTI-YEAR AGREEMENT BETWEEN THE VILLAGE OF WINTHROP HARBOR AND METRO PARAMEDIC SERVICES, INC. FOR AN ANNUAL AMOUNT OF \$232,610.00

5 - A motion was made by Trustee Levin and seconded by Trustee McCarthy to approve **Contractual Multi-Year Agreement Between the Village of Winthrop Harbor and Metro Paramedic Services, Inc. for an Annual Amount of \$232,610.00**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

REQUEST APPROVAL OF CULVERT REPAIRS BID AWARD – HOLDRIDGE AVENUE OVER DEAD DOG CREEK – TO HERLIHY MID-CONTINENT COMPANY, AS THE LOWEST RESPONSIBLE BIDDER

6 - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve **Culvert Repairs Bid Award – Holdridge Avenue Over Dead Dog Creek – to Herlihy Mid-Continent Company, as the Lowest Responsible Bidder**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

PUBLIC COMMENT

None Reported

UNFINISHED BUSINESS

Trustee Whitmore – Recreation Department

- Thanked Alicia McCoy for coming in and helping us out.
- Thanked Public Works for doing such an amazing job. Had a lot of people reach out and say how a great the roads were. Went through Gurnee and Waukegan and we definitely have the best roads.

Trustee Weiss – Finance Department

- Thanked Public Works. People reached out and said our public works did a phenomenal job.

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- Thanked the committee for the Fire Department. It's going to be a hard task to go through this.

Trustee Levin – Police Department

- Tim and his staff did an excellent job. Good job.
- Thanks to Chief Stried, Chief McCoy and Asst. Chief Stone for their hard work and dedication during this staffing issue. They did an outstanding job. Thanks to Greg for taking all of the notes and his insight and experience as well as Trustee Weiss.

Trustee Marabella – Public Works

- Public Works guys did a good job. Traveled to different communities and the streets weren't plowed as well so kudos for that.
- Thanked Alicia McCoy for taking over the Fire Department.
- We have hard times coming and I know we can rise above this as a community.
- All departments are important.
- Thanked everybody including the Police Department. Everybody did their job and our community was safe. Included Board and Staff members.

Trustee McCarthy- Police Department

- Second everything that was mentioned already. Appreciate all of our Village Employees that have to work outside. Stay warm, stay safe and take care of yourselves.

Trustee Hargett - Community Development

- Congratulations to interim Chief McCoy.
- Same positive comments about Public Works. Greg, please share all of these kudos with them.
- The Governor announced today, that our region is expected to move into phase 4 tomorrow. Thanked the staff for their flexibility in opening, closing and getting things out to the businesses so they know what they're supposed to be doing. Appreciate the flexibility, adaptability of all of our staff throughout this. COVID is still very much a part of our lives but there's definitely signs of optimism. Hopefully we will see some level of normalcy by summer and see some of our programs come back and our businesses thriving again.

Greg Jackson - Village Administrator

- Welcome Alicia to the Senior Staff Team.
- Chief Brumlik, welcome back. Glad to have you back.
- Don't know where I would be without Bob Long's council. I can't say enough about Bob being a resource or sounding board. He does a great job.
- With a reduction of staff in Administration and functions being divided up between three people, Julie steps up, without hesitation, without question and is probably one of the most ideal employees I've ever had the privilege working with. So I wanted to make sure that's out there and the Board knows how valuable of an asset we have with Julie.

ADJOURNMENT

7 - A motion was made by Trustee Weiss and seconded by Trustee Levin to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 7:42p.m. on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)

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Absent: (0)

Passed: (0)

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.