

EMERGENCY MEETING

**VILLAGE OF WINTHROP HARBOR
NOTICE OF EMERGENCY MEETING
TO BE HELD ON MONDAY,
DECEMBER 27 2021
AT 7:00 PM**

PURSUANT TO THE OPEN MEETINGS ACT, notice is hereby given of an Emergency Meeting, which will be held in the Council Chambers, of the Village Hall, 830 Sheridan Road, Winthrop Harbor, Illinois at 8am on Thursday, October 28, 2021.

The purpose of the meeting is to Consider and Adopt a Tax Levy Ordinance, approving the tax levy for the Village of Winthrop Harbor for the Fiscal Year Commencing May 1, 2021 and ending April 30, 2022.

- 1. Motion to Find That A Genuine Emergency Exists as required by 5 ILCS 120/2.02, in that human error resulted in a failure to list the tax levy on the regular agenda of December 21, 2021.**
- 2. Adoption of the proposed Tax Levy Ordinance, 2021-O-___, being an Ordinance providing for the levy of taxes for the Village of Winthrop Harbor, County of Lake and State of Illinois for the fiscal year of said Village commencing May 1, 2021 and ending April 30, 2022.**

This meeting is open to the general public and all are invited to attend. This building is accessible to the disabled.

Village of Winthrop Harbor

**Julie Rittenhouse
Village Clerk**

Dated this 27th day of December, 2021

REQUEST FOR BOARD ACTION



Date Referred to the Board: December 27, 2021

Originating Department: Administration

Subject Matter: Levy, FY 2021/2022

Summary and Background: The proposed levy was on the November 16, 2021 agenda and approved for publication as required by statute. Through human error, the levy ordinance was not put on the December 21, 2021 agenda for consideration and approval. By statute, the levy must be adopted and filed with the County Clerk no later than the last Tuesday in December, which this year is December 28th. The error was discovered on Monday, December 27th, resulting in the need to hold an emergency meeting on short notice. Adoption of the levy is critical to providing government services to the community and failure to adopt a levy ordinance would result in a catastrophic failure of the ability to provide services in the coming year.

Financial Impact: The proposed levy suggests imposing property taxes at 104.99% of the 2020/2021 levy.

Community/Neighborhood Impact: None directly. As noted previously, the Village's share of the property taxes amounts to about 11% of the total tax bill, and this increase works out to less than \$25 per \$100,000 of assessed valuation of a single family home.

Documents Attached: Draft Levy Ordinance

Staff Recommendation: First, move to find that a genuine emergency exists due to human error in not putting the draft levy ordinance on the December 21, 2021 agenda and in having no additional time to reschedule a regular or special meeting. Second, move to waive the rules of the President and Board of Trustees, waiving the first and second reading of an Ordinance Providing for the Levy of Taxes for the Village of Winthrop Harbor, County of Lake and State of Illinois for the fiscal year of said Village commencing May 1, 2021 and ending April 30, 2022.

Village Administrator Signature

Date: 12/27/2021

**VILLAGE OF WINTHROP HARBOR
TAX LEVY ORDINANCE 2021-0-**

AN ORDINANCE PROVIDING FOR THE LEVY OF TAXES FOR THE VILLAGE OF WINTHROP HARBOR, COUNTY OF LAKE, AND STATE OF ILLINOIS, FOR THE FISCAL YEAR OF SAID VILLAGE COMMENCING MAY 1, 2021 AND ENDING APRIL 30, 2022.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WINTHROP HARBOR, LAKE COUNTY, ILLINOIS:

SECTION 1: A tax for the following sums of money, or so much thereof as may authorized by law to defray all expenses and liabilities of the Village, be and the same is hereby levied for the purposes specified against all taxable property in the Village for the fiscal year commencing May 1, 2021 and ending April 30, 2022.

#01 GENERAL/CORPORATE FUND

COMMUNITY DEVELOPMENT		AMOUNT APPROPRIATED FY 21/22	AMOUNT TO BE RECEIVED FROM OTHER SOURCES FY 21/22	AMOUNT TO BE RAISED BY THE LEVY 2021
Line #	Description			
4000	Salary and Hourly Wages	119,562		
4010	Overtime			
4080	Health Insurance Premiums	11,414		
4200	Maintenance Bldg. & Grounds	32,550		
4210	Maintenance Vehicle/Equip.	525		
4330	Communications			
4380	Meetings & Dues	1,050		
4460	Training	788		
4510	Engineering	2,100		
4530	Other Professional Services	5,250		
4590	Inspection Services	25,200		
4640	Supplies	1,050		
4660	Fuel	683		
5290	Sheridan Road Loan Payment	21,740		
5490	Vehicle Lease			
5500	Equipment	3,255		
		<u>225,167</u>	<u>172,672</u>	<u>52,495</u>

ADMINISTRATION		AMOUNT APPROPRIATED FY 21/22	AMOUNT TO BE RECEIVED FROM OTHER SOURCES FY 21/22	AMOUNT TO BE RAISED BY THE LEVY 2021
Line #	Description			
4000	Salary and Hourly Wages	248,385		
4010	Overtime	-		
4020	Board Salary	28,350		
4080	Health Insurance Premium	35,243		
4201	Cleaning Service and Supply	26,250		
4210	Maintenance Vehicles/Equip.	2,100		
4330	Communications			
4370	Postage Machine Rental	1,925		
4380	Meeting & Dues Expenses	1,575		
4400	Internet Expenses			
4460	Training	1,575		
4465	Travel	1,050		
4470	Postage	4,200		
4520	Legal Services	115,500		
4530	Other Professional Services	9,450		
4580	Payroll & Credit Card Monthly Services	13,125		
4630	Harris Software Annual Maintenance	9,660		
4631	IT Expense			
4640	Supplies	10,500		
4660	Fuel	1,050		
4850	Newsletter	10,500		
4900	Miscellaneous Expenses	2,100		

4901	Line of Credit Repayment			
5490	Vehicle Lease	7,875		
4902	Board Projects			
5500	Equipment	8,820	-	
		<u>539,233</u>	<u>250,511</u>	<u>285,051.00</u>

POLICE DEPARTMENT		AMOUNT	AMOUNT TO BE	AMOUNT TO BE
Line #	Description	APPROPRIATED	RECEIVED FROM	RAISED BY THE LEVY
		FY 21/22	OTHER SOURCES	2021
			FY 21/22	
4000	Salary & Hourly Wages	882,145		
4010	Overtime	63,000		
4080	Health Insurance Premium	123,977		
4200	Maintenance Bldgs./Grounds	3,150		
4210	Maintenance Vehicles/Equipment	14,700		
4330	Communications			
4380	Meetings & Dues	2,625		
4460	Training	21,000		
4465	Travel			
4530	Other Professional Services	15,750		
4640	Supplies	117,096		
4660	Fuel	44,100		
4690	Clothing/Uniform Allowance	18,900		
4900	Miscellaneous Expense	-		
4910	Police Commission	2,100		
4920	Debt Service-E911 Consolidation Loan	56,834		
5490	Vehicle Lease	40,896		
5500	Equipment	43,050		
5502	Vest Grant			
5503	K-9			
5505	Safe Route to School Grant	-		
		<u>1,449,323</u>		SPECIAL

FIRE DEPARTMENT		AMOUNT	AMOUNT TO BE	AMOUNT TO BE
Line #	Description	APPROPRIATED	RECEIVED FROM	RAISED BY THE LEVY
		FY 21/22	OTHER SOURCES	2021
			FY 21/22	
4000	Salary & Hourly Wages	477,760		
4010	Overtime			
4200	Maintenance Bldgs./Grounds	5,250		
4210	Maintenance Vehicles/Equip	47,880		
4320	General Insurance			
4330	Communications			
4370	Rental	1,155		
4380	Meetings & Dues	1,050		
4460	Training Expense	18,900		
4465	Travel			
4530	Other Professional Contracts	311,090		
4531	Ambulance Billing Services	16,800		
4640	Supplies	7,875		
4641	EMS Supplies	9,450		
4660	Fuel	9,975		
4690	Clothing/Uniform Allowance	8,400		
4900	Miscellaneous Expense			
5490	Vehicle Lease	75,240		
5500	Equipment	31,500		
5501	Grants			
		<u>1,022,325</u>		SPECIAL

PUBLIC WORKS (STREETS)		AMOUNT	AMOUNT TO BE	AMOUNT TO BE
Line #	Description	APPROPRIATED	RECEIVED FROM	RAISED BY THE LEVY
		FY 21/22	OTHER SOURCES	2021
			FY 21/22	
4000	Salary & Hourly Wages	204,142		

4010	Overtime	26,250		
4080	Health Insurance Premium	52,500		
4200	Maintenance Bldg. & Grounds	42,000		
4210	Maintenance Vehicles/Equip	31,500		
4220	Forestry	12,600		
4230	Maintenance Streets & Sidewalks	47,775		
4231	Metra Lot	14,700		
4240	Maintenance of Public Property	15,750		
4330	Communications			
4360	Street Lighting	94,500		
4370	Rental	7,875		
4380	Meeting & Dues	2,625		
4504	DCEO Bridge and Culvert Grant	42,000		
4530	Other Professional/Inspection Services	13,125		
4640	Supplies	5,250		
4660	Fuel	12,600		
4690	Clothing & Uniform Allowance	2,730		
		<u>627,922</u>	<u>589,445</u>	<u>38,477.00</u>

PARKS & RECREATION		AMOUNT APPROPRIATED	AMOUNT TO BE RECEIVED FROM OTHER SOURCES	AMOUNT TO BE RAISED BY THE LEVY
Line #	Description	FY 21/22	FY 21/22	2021
4000	Salary & Hourly Wages	121,169		
4010	Overtime			
4080	Health Insurance Premium	30,104		
4200	Maintenance Bldg. & Grounds	22,313		
4210	Maintenance Vehicles/Equip	4,793		
4220	Athletic Equipment	4,725		
4250	Athletic Uniforms	15,750		
4270	Baseball Fees	1,575		
4330	Communications			
4350	Utilities	3,150		
4460	Training	1,313		
4530	Other Professional Services	15,750		
4640	Supplies	735		
4641	Advertising	525		
4660	Fuel	2,888		
4920	Recreation Activities	11,025		
5500	Equipment	2,310		
		<u>238,125</u>	<u>154,133</u>	<u>83,992.00</u>

SPECIAL POLICE DETAILS		AMOUNT APPROPRIATED	AMOUNT TO BE RECEIVED FROM OTHER SOURCES	AMOUNT TO BE RAISED BY THE LEVY
Line #	Description	FY 21/22	FY 21/22	2021
4000	Salary & Hourly Wages	12,600		
4010	Overtime			
4330	Communications			
4640	Supplies	919		
4690	Clothing & Uniform Allowance	353		
5500	Equipment	1,764		
		<u>15,636</u>	<u>636</u>	<u>15,000.00</u>

INFORMATION TECHNOLOGY		AMOUNT APPROPRIATED	AMOUNT TO BE RECEIVED FROM OTHER SOURCES	AMOUNT TO BE RAISED BY THE LEVY
Line #	Description	FY 21/22	FY 21/22	2021
4000	Salary and Hourly Wage	34,418		
4010	Overtime			
4080	Health Insurance Premium	2,310		
4210	Maintenance Vehicles/Equip	1,575		
4330	Communications	35,123		
4530	Other Professional Services	44,100		

4640	Supplies	32,424		
5500	Equipment	21,000		
		<u>170,949</u>	<u>253,471</u>	<u>17,478</u>

	AMOUNT APPROPRIATED FY 21/22	AMOUNT TO BE RECEIVED FROM OTHER SOURCES FY 21/22	AMOUNT TO BE RAISED BY THE LEVY 2021
#22 FICA FUND	177,973		SPECIAL
#23 INSURANCE	368,174		SPECIAL
#24 IMRF	86,459		SPECIAL
#25 AUDIT	28,298		SPECIAL
#26 TOURISM AND PROMOTION	38,850	38,850	NONE
#29 UNEMPLOYMENT INSURANCE	525	525	NONE
#40 MOTOR FUEL TAX	427,326	427,326	NONE
#62 DLA/LESO			NONE
#80 POLICE PENSION	21,105		SPECIAL
MISCELLANEOUS CONTINGENCY	150,000	150,000	NONE

#60 WATER OPERATING FUND

Line #	Description	AMOUNT APPROPRIATED FY 21/22	AMOUNT TO BE RECEIVED FROM OTHER SOURCES FY 21/22	AMOUNT TO BE RAISED BY THE LEVY 2021
4000	Salary and Hourly Wages	141,924		
4010	Overtime	10,500		
4080	Hospital Insurance Premium Village	17,602		
4200	Maintenance Building/Grounds	5,513		
4210	Maintenance Vehicles/Equipment	19,661		
4240	Maintenance of infrastructure	29,400		
4330	Communications			
4340	Water Purchases	303,450		
4341	Debt Service Expense	252,000		
4380	Meeting Expenses	788		
4460	Training			
4465	Travel			
4470	Postage	2,625		
4530	Other Professional and Inspection Svcs	6,300		
4540	Water Reserve Expenses	-	-	
4640	Supplies	1,050		
4660	Fuel	5,250		
4690	Clothing Allowance/Uniforms	1,575		
5290	Capital Equipment Lease Payment	15,750		
5520	Meters	10,500		
		<u>823,888</u>	<u>823,388</u>	NONE

#61 SEWER OPERATING FUND

Line #	Description	AMOUNT APPROPRIATED FY 21/22	AMOUNT TO BE RECEIVED FROM OTHER SOURCES FY 21/22	AMOUNT TO BE RAISED BY THE LEVY 2021
4000	Salary and Hourly Wages	40,549		
4010	Overtime	5,250		
4080	Hospital Insurance Premium Village	15,225		
4200	Maintenance Buildings/Grounds	5,250		
4210	Maintenance Vehicles/Equipment	5,775		

4240	Maintenance of Public Property	15,750		
4330	Communications			
4340	Water Purchase	73,500		
4470	Postage	1,680		
4530	Other Professional & Inspection Services	525		
4460	Training			
4465	Travel			
4640	Supplies	1,365		
4660	Fuel	2,415		
4690	Clothing Allowance/Uniforms	525		
5290	Capital Equipment Lease	9,450		
5300	Capital Projects			
5501	Sewer Reserve Project 1			
5502	Sewer Vac Loan Repayment	48,300		
5510	Sewer Reserve Project 2			
		<u>225,559</u>	<u>225,559</u>	NONE
	SEWER RESERVES	152,000	152,000	NONE

TOTAL AMOUNT TO BE LEVIED FOR GENERAL CORPORATE PURPOSES **492,423.00**

	AMOUNT APPROPRIATED FY 21/22	AMOUNT TO BE RECEIVED FROM OTHER SOURCES FY 21/22	AMOUNT TO BE RAISED BY THE LEVY 2021
SPECIAL TAX LEVIES			
COMMUNITY DEVELOPMENT	225,167	172,672	Incl. in Corporate
ADMINISTRATION	539,233	250,511	Incl. in Corporate
POLICE PROTECTION	1,449,323	-	82,434.00
FIRE & AMBULANCE	1,022,325		522,540.00
PUBLIC WORKS (STREETS)	627,922	589,445	Incl. in Corporate
PARKS & RECREATION	238,125	154,133	Incl. in Corporate
SPECIAL POLICE DETAILS	15,636	636	Incl. in Corporate
INFORMATION TECHNOLOGY	170,949	253,471	Incl. in Corporate
FICA	177,973	-	185,744.00
INSURANCE	368,174	-	276,720.00
IMRF	86,459	-	215,728.00
AUDIT	28,298	-	27,945.00
TOURISM & PROMOTION	38,850	38,850	NONE
UNEMPLOYMENT INSURANCE	525	525	NONE
MOTOR FUEL TAX	427,326	427,326	NONE
POLICE PENSION	21,105	-	186,973.00
MISCELLANEOUS CONTINGENCY	150,000	150,000	NONE
WATER	823,888	823,388	NONE
SEWER	225,559	225,559	NONE
SEWER RESERVES	152,000	152,000	NONE

SUMMARY 2021 PROPOSED LEVY

GENERAL CORPORATE LEVY	492,423.00
POLICE PROTECTION	82,434.00
FIRE PROTECTION	261,270.00
AMBULANCE SERVICE	261,270.00
SOCIAL SECURITY	185,744.00
IMRF	215,728.00
INSURANCE FUND	276,720.00
AUDIT	27,945.00
POLICE PENSION FUND	184,642.00
TOTAL LEVIED FOR ALL PURPOSES	1,988,176.00

SECTION 2: That the Village Clerk is directed to file a certified copy of this ordinance with the County Clerk of Lake County as provided by law.

SECTION 3: That the County Clerk of Lake County, Illinois is requested and directed to extend taxes, pursuant to the provisions of this Ordinance and to make such tax extensions in accord with the levy hereby made.

SECTION 4: That this ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

PASSED AND APPROVED THIS TWENTY-FIRST DAY OF DECEMBER, 2021

APPROVED:

**DR. MICHAEL BRUNO
MAYOR**

ATTEST:

**JULIE A. RITTENHOUSE
VILLAGE CLERK**

**AYES:
NAYS:
ABSENT:**