

Village of Winthrop Harbor  
President and Board of Trustees Meeting

**July 27, 2023**

Village Hall Council Chambers

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## **SPECIAL BOARD MEETING MINUTES**

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The meeting was called to order by Mayor Bruno at 6:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Kimberly Braden, John Levin, Dana McCarthy, Hartmut "Fritz" Weiss, Alanna Whitmore

Absent: Robert Marabella

Also present:

Robert Long, Village Attorney  
David Alarcon, Village Administrator  
Julie Rittenhouse, Village Clerk  
Anthony Velardi, Police Chief  
Michael Sheedy, IT  
Tim Neargarder, Superintendent of Public Works

The Invocation was led by Pastor JC from The Point Church followed by the Pledge of Allegiance

### **APPROVAL OF MINUTES**

1 - A motion was made by Trustee Levin and seconded by Trustee Weiss to approve the **July 11, 2023 Regular Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**

**Nays: (0)**

**Absent: (1) Marabella**

**Passed: (0)**

### **MAYOR'S REPORT**

None Reported

### **VILLAGE ADMINISTRATOR'S REPORT**

None Reported

**CLERK'S CORRESPONDENCE**

None Reported

**OLD BUSINESS**

None Reported

**NEW BUSINESS**

**Accounts Payable Warrant**

2 - A motion was made by Trustee Braden and seconded by Trustee McCarthy to approve **Accounts Payable Warrant W2023-4** in the amount of **\$161,872.02**. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Approve the Agreement as Presented for Installation of Verizon Vehicle Tracking Devices in all Police Department Vehicles**

3 - A motion was made by Trustee Weiss and seconded by Trustee Braden to **Approve the Agreement as Presented for Installation of Verizon Vehicle Tracking Devices in all Police Department Vehicles** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Request Approval of the FY2023/24 Street Improvement Program**

4 - A motion was made by Trustee Whitmore and seconded by Trustee Braden to **Approve the FY2023/24 Street Improvement Program** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Approval of Crack Filling, Seal Coating and Pavement Striping of all Village Owned Parking Lots, Walking Paths and Driveways – Not to Exceed Budgeted Amount of \$120,000.00**

5 - A motion was made by Trustee Whitmore and seconded by Trustee Wiess to **Approve the Crack Filling, Seal Coating and Pavement Striping of all Village Owned Parking Lots, Walking Paths and Driveways – Not to Exceed Budgeted Amount of \$120,000.00** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Approval of Pavement Management Report by Baxter & Woodman – cost \$21,180.00 paid from MFT Funds**

6 - A motion was made by Trustee Whitmore and seconded by Trustee McCarthy to **Approve the Pavement Management Report by Baxter & Woodman** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Approval of the Lowest, Responsible Bidder for 2023 Patching Project – Not to Exceed \$70,000.00 – NP Paving**

7 - A motion was made by Trustee Whitmore and seconded by Trustee Weiss to **Approve the Lowest, Responsible Bidder for 2023 Patching Project – Not to Exceed \$70,000.00** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Approval of Repair of Two (2) Parking Lot Lights in the West Parking Lot, by Smith Electrical Contracting – Not to Exceed \$23,494.00**

8 - A motion was made by Trustee Whitmore and seconded by Trustee Braden to **Approve the Repair of Two (2) Parking Lot Lights in the West Parking Lot, by Smith Electrical Contracting – Not to Exceed \$23,494.00** as presented.

After some discussion the motion was **withdrawn** by Trustee Whitmore and Trustee Braden and a **new** motion was made by Trustee Whitmore and seconded by Trustee Braden to **Approve the repair of two (2) Parking Lot Lights in the West Parking Lot, to be done by a late bid, (no specific date for deadline) that was the lowest bidder, Krause Electrical Contractors – Not to**

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**Exceed \$21,500.00** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Approve the Purchase of a Commercial Refrigerator and Other Miscellaneous Food Prep Items for the Schlader Recreation Center Kitchen – Not to Exceed \$1,800.00 – ~~Removed from the Agenda~~**

**PUBLIC COMMENT**

None Reported

**UNFINISHED BUSINESS**

Trustee McCarthy

- He enjoyed the first Concert of the summer series. Good crowd and everyone seemed to enjoy it.

Mayor Bruno


- Invited everyone to come enjoy the Summer Concert tonight

**ADJOURNMENT**

9 - A motion was made by Trustee Weiss and seconded by Trustee Whitmore to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 6:12p.m. on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**APPROVED:**



**DR. MICHAEL BRUNO, MAYOR**

**ATTEST:**



**JULIE RITTENHOUSE, VILLAGE CLERK**

**Note: This is not a verbatim record.**