

Village of Winthrop Harbor
President and Board of Trustees Meeting

July 11, 2023

Village Hall Council Chambers

MINUTES

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Kimberly Braden, John Levin, Robert Marabella, Dana McCarthy, Hartmut "Fritz" Weiss, Alanna Whitmore

Also present:

Robert Long, Village Attorney
David Alarcon, Village Administrator
Julie Rittenhouse, Village Clerk
Anthony Velardi, Police Chief
Michael Sheedy, IT Director
Tim Neargarder, Superintendent of Public Works
Sanjay Singhal, Community Development Director
Rocco Campanella, Fire Chief
Nick Narducci, Finance

The Invocation was led by Pastor Doug Carlson from Grace Missionary Church followed by the Pledge of Allegiance

ABSENT OFFICIALS WISHING TO ATTEND REMOTELY

None Reported

APPROVAL OF MINUTES

1 - A motion was made by Trustee Levin and seconded by Trustee Weiss to approve the **June 20, 2023 Regular Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore

Nays: (0)

Absent: (0)

Passed: (0)

MAYOR'S REPORT

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- Mayor Bruno said, over the past 14 months, the Village Board and Staff have been hard at work, working on several areas in our Village operations to enhance the service we provide our residents and businesses. Some of the action items on tonight’s agenda are part of this long process. Based on our needs, we are providing a funding source to move forward with, in a responsible fashion. We are also proposing a new financial policy to guide our financial operations and ensure fiscal responsibility and transparency. Mayor Bruno thanked all of the Staff and consultants that have worked on these projects.
- Thank you to the Departments for their Monthly Department Reports
- Thanked Alanna for allowing him to pick Mayor’s choice for the car show at the Marina
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ORDINANCE 2023-O-12 AN ORDINANCE authorizing and providing for the issue of not to exceed \$1,650,000 General Obligation Bonds (Alternate Revenue Source), Series 2023, of the Village of Winthrop Harbor, Lake County, Illinois, to finance the costs of the purchase of Village vehicles and the construction of public works and improvements, being the design, construction and repair of Village buildings and facilities, together with related appurtenances, all electrical, professional, financial, bond registrar, legal, mechanical and other services necessary, useful or advisable to such construction and improvements; prescribing the details of said bonds; providing for the imposition of taxes sufficient to pay the same and for the collection, segregation and application of certain Village revenues to pay said bonds. **Amending page 7 date from August 1st to February 1st and page 32 from August 1st to February 1st.**

2 - A motion was made by Trustee McCarthy and seconded by Trustee Levin to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **Ordinance 2023-O-12** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

VILLAGE ADMINISTRATOR’S REPORT

None Reported

CLERK’S CORRESPONDENCE

None Reported

OLD BUSINESS

None Reported

NEW BUSINESS

Accounts Payable Warrant

3 - A motion was made by Trustee McCarthy and seconded by Trustee Weiss to approve **Accounts Payable Warrant W2023-3** in the amount of **\$340,870.08**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request to Reinvest Maturing Investment and Add \$25,000.00

4 - A motion was made by Trustee McCarthy and seconded by Trustee Braden to approve the **Request to Reinvest Maturing Investment and Add \$25,000.00** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

ORDINANCE 2023-O-13 An Ordinance Repealing Chapter 37 of the Municipal Code and Replacing it with a Fiscal Policy Manual

5 - A motion was made by Trustee McCarthy and seconded by Trustee Braden to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **Ordinance 2023-O-13** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

RESOLUTION 2023-R-17 A Resolution Establishing a Fiscal Policies Manual

6 - A motion was made by Trustee McCarthy and seconded by Trustee Weiss to approve **Resolution 2023-R-17** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

RESOLUTION 2023-R-18 A Resolution Adopting the Lake County Natural Hazards Mitigation Plan

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7 - A motion was made by Trustee Weiss and seconded by Trustee Braden to approve **Resolution 2023-R-18** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

ORDINANCE 2023-O-14 An Ordinance Amending 155.07 of the Municipal Code Resolving Conflicts in Fence Permits with Watershed Development Ordinance

8 - A motion was made by Trustee McCarthy and seconded by Trustee Weiss to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **Ordinance 2023-O-14** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Approval to Purchase Training Pistols and Rifles from Kiesler Police Supply for Scenario-based Training

9 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to approve the **Purchase of Training Pistols and Rifles from Kiesler Police Supply for Scenario-based Training** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request Approval to Purchase 4-Ton Falcon Asphalt Recycler and Hot Box Trailer from Midwest Paving Equipment, Inc.

10 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve **the Request to Purchase 4-Ton Falcon Asphalt Recycler and Hot Box Trailer from Midwest Paving Equipment, Inc.** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request Approval for Annual Preventive Maintenance of Roof Top HVAC, Wall Mounted Electric Heater and Gas Fired Unit Heater, Not to Exceed \$1,776.00

11 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve the **Request for Annual Preventive Maintenance of Roof Top HVAC, Wall Mounted Electric Heater and Gas Fired Unit Heater, Not to Exceed \$1,776.00** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

PUBLIC COMMENT

None Reported

UNFINISHED BUSINESS

Trustee Marabella

- Appreciates the Public Works guys and all of their hard work on the new building. Thank you.
- We are at 100% staffing
- 2023 Patching program
- Capital improvement projects
- Hot Box rental until we get ours. We used 37 tons of asphalt.
- Pre-development meeting on the Gas Station that's going in at the Stateline. WIDOT is paying to put in a traffic signal and left turn lanes. They will be widening 1st Street. The developer is paying for Winthrop Harbor Staff time and our engineer time.
- Completed 3 water system repairs and are scheduled for 4 more.
- Requesting a Special Meeting on Thursday, July 27, 2023 to discuss roads and parking lot lights at the Schlader Building.

Trustee Weiss

- The drought that we have been in, has hopefully been reduced with the rain. There have been people burning and I suggest people don't burn until we are out of the drought. Be careful

Trustee Whitmore

- On August 12th we have our annual Touch-A-Truck
- On August 19th we have an awesome Wrestling Event that David, Scott and a couple members of the Rec Board have been working really hard on. There will be a beer garden, a band and food.
- The weekend of September 14th will be our annual Carnival.

ADJOURNMENT

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12 - A motion was made by Trustee Weiss and seconded by Trustee Braden to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 7:31pm. on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.