

Village of Winthrop Harbor
President and Board of Trustees Meeting
November 15, 2022
Village Hall Council Chambers

MINUTES

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, Robert Marabella, Dana McCarthy, Hartmut "Fritz" Weiss

Absent: John Levin, Alanna Whitmore

Also present:

Robert Long, Village Attorney
Julie Rittenhouse, Village Clerk
David Alarcon, Village Administrator
Michael Sheedy, IT Director
Sanjay Singhal, Community Development Director
Tim Nearingard, Superintendent of Public Works
Rocco Campanella, Fire Chief

The Invocation was led by Pastor Ken Langley from Christ Community Church followed by the Pledge of Allegiance

ABSENT OFFICIALS WISHING TO ATTEND REMOTELY

None Reported

APPROVAL OF MINUTES

1 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to approve the **October 18, 2022 Regular Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (3) Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (1) Hargett

MAYOR'S REPORT

RESOLUTION 2022-R-43 An Appointment Resolution Appointing Richard Brown as a Part-time Police Officer

2 - A motion was made by Trustee McCarthy and seconded by Trustee Weiss to approve **Resolution 2022-R-43** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

RESOLUTION 2022-R-44 An Appointment Resolution Appointing Jenna Sanchez as a Part-time Recreation Administrative Assistant

3 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve **Resolution 2022-R-44** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

RESOLUTION 2022-R-45 An Appointment Resolution Appointing LeNah Klinger as an EDC Board Member

4 - A motion was made by Trustee McCarthy and seconded by Trustee Hargett to approve **Resolution 2022-R-45** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

RESOLUTION 2022-R-46 A Resolution Ratifying the Public Works Collective Bargaining Agreement

5 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve **Resolution 2022-R-46** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

ORDINANCE 2022-O- 2022 Tax Levy Ordinance - TABLED

RESOLUTION 2022-R-47 A Resolution Approving Health Insurance Renewals from Blue Cross Blue Shield for the Village of Winthrop Harbor, Effective January 1, 2023

6 - A motion was made by Trustee McCarthy and seconded by Trustee Marabella to approve **Resolution 2022-R-47** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

- Mayor Bruno thanked Pastor Langley for including in his invocation, a little bit about our former Mayor, Robert Loy. Mayor Bruno said it was with deep regrets that he learned of the death of our former Mayor, Robert Loy, last week. Robert served as Mayor, for four terms. His accomplishments are too many to list. Mayor Bruno asked all to honor Robert with a moment of silent reflection.
- Mayor Bruno thanked the Parks and Rec Board and Community 365 for hosting the Trunk or Treat Event last month. It was a great turnout.
- Thank you to Public Works for getting the pumpkins out, highlighting their artistic skills. They will be converting them into something for Christmas.
- The Mayor said, he had a great time playing Pickleball.
- We are going to have a day of festivities on December 3rd. First is Breakfast with Santa. Then the Reverse Santa Run, the Light Parade and the Tree Lighting. The reverse Santa run is to collect Toys for Our Tots. A van was donated by the Outdoorsman. We hope to fill the van.
- The 2022 Holiday decorating contest is open. Go to: explorewinthropharbor.com to sign up. There is a resident and business division as well. Registration closes December 10th. We will publish the list of participating homes and businesses. The winner will be announced on December 20th.

VILLAGE ADMINISTRATOR'S REPORT

None Reported

CLERK'S CORRESPONDENCE

None Reported

OLD BUSINESS

ORDINANCE 2022-O-16 - Second Reading of an Ordinance Amending §110.31 of the Municipal Code of Winthrop Harbor – Liquor License Hours

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7 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to Set Aside the Rules of the President and Board of Trustees and Waive the Second Reading of **Ordinance 2022-O-16** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

NEW BUSINESS

Accounts Payable Warrant

8 - A motion was made by Trustee Hargett and seconded by Trustee Marabella to approve **Accounts Payable Warrant W2022-7** in the amount of **\$148,231.21**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

Request Approval to Expend Funds for the Server Room Relocation Project Specifically Installation of the Necessary Electrical Service – Not to Exceed \$4,000

9 - A motion was made by Trustee Hargett and seconded by Trustee Marabella to approve **The Request to Expend Funds for the Server Room Relocation Project not to Exceed \$4,000.00** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

Request to Sign the Contract with Computer Help Key for Information Technology Services Through April 30, 2023

10 - A motion was made by Trustee Hargett and seconded by Trustee Weiss to approve the **Request to Sign the Contract with Computer Help Key for Information Technology Services Through April 30, 2023** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

Approval of Quote for FEMA AFG Grant for Radio Equipment

11 - A motion was made by Trustee McCarthy and seconded by Trustee Marabella to **Approve the Quote for FEMA AFG Grand for Radio Equipment** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

Request Approval for GIS Implementation Services by Baxter & Woodman – Not to Exceed \$18,000

12 - A Motion was made by Trustee Marabella and seconded by Trustee Weiss to **Approve the Request for GIS Implementation Services by Baxter & Woodman, not to Exceed \$18,000** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Andy from Baxter & Woodman had a presentation on GIS as per the request from the Board at the last Regular Board Meeting.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

Request Approval for the Proposal from Computer Help Kay as Part of the Public Works Remodel Project – Not to Exceed \$23,277.63

13 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve **the Proposal from Computer Help Kay as Part of the Public Works Remodel Project – Not to Exceed \$23,277.63** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

ORDINANCE 2022-O-17 An Ordinance Revising Water and Sewer Rates

14 - A motion was made by Trustee Marabella and seconded by Trustee McCarthy to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **Ordinance 2022-O-17** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss

Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

Request to Approve Public Works Building Renovation Contract with Partners in Design and Rasch Construction of Kenosha, Wisconsin

15 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve **Public Works Building Renovation Contract with Partners in Design and Rasch Construction of Kenosha, Wisconsin** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

PUBLIC COMMENT

None Reported

UNFINISHED BUSINESS

Trustee McCarthy

- Welcome to Officer Brown. Thank you for choosing to work with us. I'd say congratulations but we're the ones getting such an asset.
- Thank you LeNah for serving. It's tough to get people to do some of these committees. Excited to see that you're going to be a part of this.
- Jenna as well
- Thanked the Police. There are always tough calls but lately there have been a lot. Appreciates what they do

Trustee Hargett

- Condolences to former Mayor Loy's Family. We will talk more about his legacy at the next meeting.
- Welcome to LeNah. The bylaws for the EDC, requires you to attend 3 meetings. She has jumped right in and is already a vital part of that group.

Trustee Weiss

- Welcome Officer Brown. Glad to have you on-board.
- LeNah, welcome aboard.

Marabella

- Welcome both Officer Brown and LeNah.
- Trunk or Treat was amazing.
- Thanked the Police Dept. for Trick or Treat. Their presence is very good. We've never had any problems. Both the kids and the adults love it.
- Basketball is going on.
- David has a committee together to do all of our Christmas events.
- Glad Public Works building is getting done.

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- Leaf pick-up is still going on. Please bear with us. They're still out there.
- Thanks for coming out tonight.
- Excited for Pickleball. It's great.

Mayor Bruno

- Thanked everyone for coming out tonight on such a rainy/snowy night.
- Wished everyone a Happy Thanksgiving.

ADJOURNMENT

16 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 8:22 pm. on the following roll call vote.

Ayes: (4) Hargett, Marabella, McCarthy, Weiss
Nays: (0)
Absent: (2) Levin, Whitmore
Passed: (0)

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.