

Village of Winthrop Harbor
President and Board of Trustees Meeting
April 25, 2023
Village Hall Council Chambers

MINUTES

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: John Levin, Robert Marabella, Dana McCarthy, Hartmut "Fritz" Weiss, Alanna Whitmore

Absent: Buddy Hargett

Also present:

Robert Long, Village Attorney
Julie Rittenhouse, Village Clerk
David Alarcon, Village Administrator
Michael Sheedy, IT Director
Tim Nearing, Superintendent of Public Works
Sanjay Singhal, Community Development Director
Rocco Campanella, Fire Chief
Scott Fuller, Recreation Director
Nick Narducci, Finance

The Invocation was led by Associate Pastor Tim Bycroft from The Point Church followed by the Pledge of Allegiance

ABSENT OFFICIALS WISHING TO ATTEND REMOTELY

None Reported

APPROVAL OF MINUTES

1 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to approve the **March 21, 2023 Regular Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Levin, Marabella, McCarthy, Weiss, Whitmore

Nays: (0)

Absent: (1) Hargett

Passed: (0)

2 - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve the **April 11, 2023 Special Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (1) Hargett
Passed: (0)

MAYOR'S REPORT

RESOLUTION 2023-R-9 – An Appointment Resolution Appointing Amy Onan as a Police Commission Member

3 - A motion was made by Trustee Levin and seconded by Trustee Whitmore to approve **Resolution 2023-R-9** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (1) Hargett
Passed: (0)

A Discussion on the 2023-2024 Annual Operating Budget – Nick Narducci gave a brief explanation of the budget numbers and told the Board that revenues are coming in right on target. Each department head explained their line items in the budget as far as their needs and wants for each of their departments.

Approval of the 2023 Village Liability Insurance Renewal

4 - A motion was made by Trustee McCarthy and seconded by Trustee Weiss to approve **the 2023 Village Liability Insurance** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (1) Hargett
Passed: (0)

- Wished Police Chief, Ed Mohn, well on his retirement. Thanked him for his service to our community. In the near future, we will be naming an interim Chief.
- Thanked April McKay for organizing a beach clean-up at North Beach for Earth Day. Thank you to all who participated in this event. The Village of Winthrop Harbor was a proud sponsor of this event.

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- The Village is also proud to sponsor another great event, organized by resident, Heather Patenaude. The Winthrop Harbor Community Garage Sale will be held on June 1st – 4th, 2023, Village wide. Take a look at our Facebook page for more information.
- Please join us for our annual Memorial Day Parade on Monday, May 29th, 2023. For more information, please visit our web-site.
- Received more information on the Farmer's Market that will be down at the Marina. It will start Friday, June 2nd and will go through mid-September. The time has not been determined yet.
- There will be a car show/cruise down at the Marina throughout the summer.
- The Sip and Chat is the 4th Thursday every month at noon at Cindy's Petite Sweets.
- We went to Springfield last Wednesday for the Illinois Municipal League, Lobby Day. Dave Alarcon, Tim Nearing, Trustee Marabella and Mayor Bruno went. We had a very, very good meeting with our State Representative, Joyce Mason and our new Senator, Mary Edly-Allen. The Senator wants our shovel ready projects.
- North Point Marina and Suntex is excited to announce Folds of Honor Day, to be held on Saturday, June 24th, 2023. Folds of Honor is a non-profit, that provides educational scholarships to the spouses and children of military members and first responders who have fallen or been disabled while serving in the U.S. Armed Forces in the line of duty. Down at the Marina, they will be selling Folds of Honor merchandise throughout the summer and on June 24th during Folds of Honor Day. This is a nationwide event. There will be food and drinks from Harbor Brewing and more vendors, still to be named. Harbor Brewing will be coming up with a patriotic cocktail and donating all proceeds to Folds of Honor. There will be a car cruise near the pool area, first responder vehicles in front of the Marina Welcome Center from Winthrop Harbor Police and Fire, a Police K-9 demonstration. Boats from the U.S. Coastguard station, Kenosha and the Illinois Conservation Police will be on hand.
- Thanked everyone who came out to our Welcome Home Expo last Saturday.
- After our day was done in Springfield, they had a social and the Mayor talked to our Senator and our State Rep. The Senator did say that the day was a very crazy day, they had so much going on. She did say that she and Joyce would work together, to help us get revenue to get things done. Thanked Dave for suggesting they go to Springfield.
- Thanked Nick for working countless hours putting the budget together and making it more understandable. He's an invaluable asset.

VILLAGE ADMINISTRATOR'S REPORT

None Reported

CLERK'S CORRESPONDENCE

None Reported

OLD BUSINESS

None Reported

NEW BUSINESS

Accounts Payable Warrant

5 - A motion was made by Trustee Levin and seconded by Trustee Marabella to approve **Accounts Payable Warrant W2022-13** in the amount of **\$386,704.49**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (1) Hargett
Passed: (0)

March 2023 Monthly Financial Report

Nick Narducci gave the Board a run down on the monthly financial report.

6 - A motion was made by Trustee Levin and seconded by Trustee Weiss to approve the **March 2023 Monthly Financial Report** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (1) Hargett
Passed: (0)

Edward Jones/Peter Brush Request to Use the West Side of the Parking Lot at the Community Center to Host the 2023 7th Street Music Series, Waiving any Fees. Additionally, Permission for Time Out Sports Bar to Expand Their Beer Garden for the Series, Again Waiving any Fees.

7 - A motion was made by Trustee Levin and seconded by Trustee McCarthy to approve **Edward Jones/Peter Brush Request to Use the West Side of the Parking Lot at the Community Center to Host the 2023 7th Street Music Series, Waiving any Fees. Additionally, Permission for Time Out Sports Bar to Expand Their Beer Garden for the Series, Again Waiving any Fees** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (1) Hargett
Passed: (0)

Request Approval of a Contract with B & F Construction Code Services for Residential/Commercial Inspections for Permitted Work Throughout the Village, to be Utilized as a Backup Service as Summer Approaches.

8 - A motion was made by Trustee Levin and seconded by Trustee McCarthy the **Approval of a Contract with B & F Construction Code Services for Residential/Commercial Inspections for Permitted Work Throughout the Village, to be Utilized as a Backup Service as**

Summer Approaches as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (5) Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (1) Hargett
Passed: (0)

Public Works Building Renovation – Change Order Request

9 - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve the **Public Works Building Renovation – Change Order Request – Not to Exceed \$98,956.00**. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (5) Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (1) Hargett
Passed: (0)

RESOLUTION 2023-R-10 A Resolution Adopting a Volunteer Handbook

10 - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve **Resolution 2023-R-10** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (1) Hargett
Passed: (0)

PUBLIC COMMENT

None Reported

UNFINISHED BUSINESS

Trustee Marabella

- Wished Chief Mohn all the best.
- Going down state was very interesting. We did meet with several people and several Mayors. Glad we got out name out there.
- Branch pick-up starts in May. Please follow the rules.
- Baseball is starting up so please be careful and slow down.

Trustee Weiss

- Wished Chief Mohn all the best in his retirement.

Trustee Whitmore

- As we look at the policies that cover our finances, if I could suggest, we look at the ordinance chapter 31.08, authorizing spending levels. We need to review the language

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and the spending authority for the Department Heads and Village Administrator to ensure the spending is for our operational needs only. At this time, it does not include emergency vehicle repair. The emergency limit should increase. Would like to work with David and Bob to amend this ordinance and present it to the Board at the next meeting.

ADJOURNMENT

11 - A motion was made by Trustee Weiss and seconded by Trustee Whitmore to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 9:07pm. on the following roll call vote.

Ayes: (5) Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (1) Hargett
Passed: (0)

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.