

Village of Winthrop Harbor
President and Board of Trustees Meeting
February 21, 2023
Village Hall Council Chambers

MINUTES

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, John Levin, Robert Marabella, Dana McCarthy, Hartmut "Fritz" Weiss, Alanna Whitmore

Also present:

Robert Long, Village Attorney
Julie Rittenhouse, Village Clerk
David Alarcon, Village Administrator
Michael Sheedy, IT Director
Ed Mohn, Police Chief
Tim Nearing, Superintendent of Public Works
Rocco Campanella, Fire Chief
Scott Fuller, Recreation Director
Nick Narducci, Finance

The Invocation was led by Pastor Doug Carlson from Grace Missionary Church followed by the Pledge of Allegiance

ABSENT OFFICIALS WISHING TO ATTEND REMOTELY

None Reported

APPROVAL OF MINUTES

1 - A motion was made by Trustee Marabella and seconded by Trustee Whitmore to approve the **January 17, 2023 Regular Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

MAYOR'S REPORT

- George Foster from the local American Legion Post 1943 said they were there to promote patriotism and Americanism with a revitalizing plan of action. They plan to reach out to the community in the next 3-6 months and invite all who have served in the military to join and let them know that there might be programs available to help them if they need it. He also asked if they would be able to use the Schlader Building for meetings like they did a long time ago. They are going to put the invite on TV and social media. We want to get the younger military involved. Our email address is: Legion1943@gmail.com.
- The Mayor invited residents and businesses to join him for Sip (coffee) and Chat on the 4th Thursday of the month at the Sweet Stop from 11am till Noon through May. Please call Debbie at the Village Hall to confirm.
- The Fun Fair is this Saturday from 11am to 4pm at the Schlader Building. We hope to see you there. We still need volunteers. If you are interested, call Scott Fuller at the Parks and Rec. Dept. or the Village Hall.
- See something, say something. Keeping Winthrop Harbor safe is a community effort. Mayor Bruno encourages everyone to get to know their neighbor and to report any suspicious activity. This will allow us to strengthen our community and to ensure Winthrop Harbor remains safe and vibrant.
- Garden Club will be doing the planting of the flowers at the Village Hall and the planters on the corners. We will be having a meeting with them in the next month.
- The latest addition of Harbor Shores has gone out. Mayor Bruno thanked all of the Departments for their great information. There are copies in the Village Hall for anyone who didn't get one or it is on the Village web-site.

VILLAGE ADMINISTRATOR'S REPORT

- Village Administrator, David Alarcon told the Board that Management continues to find new ways to maximize resources that we have, while making operations more efficient. Department Heads have been collaborating on one important area, which is vehicle maintenance. We are trying to centralize all vehicle maintenance and manage our aging fleet. Superintendent of Public Works, Tim Nearing, told the Board that we are trying to run all vehicle maintenance through Public Works other than what is beyond our scope such as large fire engines and dump trucks. Those are going to an outside vendor. We are working with the City of Zion to create an IGA for the maintenance that we can't do here. So far, we've spent a little over \$7,300 in parts. Almost 70 hours. If we had had to send it out to a vendor, we would have spent an additional \$15,000 plus the mark up on the parts of another \$1,500. We've already showed a savings and we have the vehicles back faster. We've only had to send one vehicle out. It's already working well and we've saved money.
- David told the Board that another thing that we are centralizing is Occupational Health. Chief Campanella said we are trying to centralize and use one vendor for health services. It came down to using Aurora for the Village since they are multi-state. They came and met with Tim, Chief, David and myself because we have to use these types of services.

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David told the Board this is one of many that we will be taking a look at to make things for efficient and cost effective.

CLERK'S CORRESPONDENCE

None Reported

OLD BUSINESS

None Reported

NEW BUSINESS

Accounts Payable Warrant

2 - A motion was made by Trustee Hargett and seconded by Trustee Marabella to approve **Accounts Payable Warrant W2022-10** in the amount of **\$237,413.65**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Docket #01-PZB-23, Requesting a Text Amendment to the Municipal Code §154.113 B-5: "Contractor's Offices, provided all Storage of Material Must be Within an Enclosed Building"

ORDINANCE 2023-O-3 An Ordinance Amending Section 154.113 of the Winthrop Harbor Municipal Code Allowing Contractor's Offices in a B5 Zoning District (File No. 01-PZB-23)

3 - A motion was made by Trustee Hargett and seconded by Trustee McCarthy to Set Aside the Rules of the President and Board of Trustees and Waive the Second Reading of **Ordinance 2023-O-3** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

January 2023 Monthly Financial Report – Nick Narducci provided a report to the Board regarding the finances for January 2023 and gave a brief explanation.

Discussion of Vehicle Replacement Schedule – Nick Narducci explained that we are trying to look at a more comprehensive program for replacing vehicles. We are looking to establish policies on the useful life of the vehicles and when they should be replaced. We will also have to include equipment, grounds and buildings. We have some immediate needs so we need to

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determine what vehicles we need to replace now. We need to get the Boards approval, to at least look at getting funding for the ambulance, that already has a commitment, a dump truck for Public Works, probably 3 squad cars and a hot box for Public Works. When you look at any kind of planning for long term, cities compete. If we can show good financials, we will go to the top of the list. Nick also talked about bond rating and how important a good bond rating is. Chief Mohn, Superintendent, Nearingard and Chief Campanella each explained their needs for their immediate vehicle/equipment replacement.

Presentation by Mesirow Financial – Todd Krzyskowski from Mesirow gave a presentation on the types of financing they offer. They work to help with understanding our past and future needs. They would help to invent strategies as we grow and change as a community. They create graphs to show what we might be able to afford when we need vehicle replacement. It shows debt, in the form of leases, additional finance capacity and what we would be able to finance. There will be a policy of replacing vehicles that everybody will agree on. This is guidelines and informed discipline. The rating agency looks at this to give you your rating. The companies with better policies get better ratings. Those who have a better credit rating, pay less on their borrowing. More information will be compiled and presented to the Board.

Authorize the Purchase of the BEAST Evidence Management System per the Attached Quote

4 - A motion was made by Trustee McCarthy and seconded by Trustee Levin to approve **the Purchase of the BEAST Evidence Management System** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request to Enter into a Mutual Aid Agreement Regarding the Transportation of Detainees by Wisconsin Law Enforcement from Wisconsin to the Lake Behavioral Hospital in Illinois

5 - A motion was made by Trustee McCarthy and seconded by Trustee Weiss to approve the **Request to Enter into a Mutual Aid Agreement Regarding the Transportation of Detainees by Wisconsin Law Enforcement from Wisconsin to the Lake Behavioral Hospital in Illinois** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Update and Options for Ambulance #1742 – After some discussion about the cost to repair the ambulance and the fact that this might not be the end to repairs needed, the consensus of the Board was to Lease an Ambulance for \$1,000.00 a month until the new Ambulance is delivered.

Request Approval of the Quote from Gillespie Ford for Repairs to Ambulance #1741 - \$6,144.95

6 - A motion was made by Trustee McCarthy and seconded by Trustee Marabella to approve the **Quote from Gillespie Ford for Repairs to Ambulance #1741 - \$6,144.95** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request to Increase Available Days/Times and Fees for Indoor Pickleball

7 - A motion was made by Trustee Marabella and seconded by Trustee McCarthy to approve the **Request to Increase Available Days/Times and Fees for Indoor Pickleball** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Approval to Allocate \$12,500.00 in the FY23/24 Parks and Rec Budget. Fund 01-15-4920, for the Winthrop Harbor Summer Fair, September 14th – 17th, 2023

8 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve to **Allocate \$12,500.00 in the FY23/24 Parks and Rec Budget. Fund 01-15-4920, for the Winthrop Harbor Summer Fair, September 14th – 17th, 2023** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

ORDINANCE 2023-O-4 An Ordinance Amending Section 50.028 of the Winthrop Harbor Municipal Code Correcting a Typographical Error

9 - A motion was made by Trustee Marabella and seconded by Trustee Levin to Set Aside the Rules of the President and Board of Trustees and Waive the Second Reading of **Ordinance 2023-O-4** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)

Passed: (0)

Request Approval to Enter into an Agreement with BA Solution for the Public Works Remodel Project – Satisfying the Village’s WBE Requirement of the DCEO Grant

10 - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve the **Request Approval to Enter into an Agreement with BA Solution for the Public Works Remodel Project – Satisfying the Village’s WBE Requirement of the DCEO Grant** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request by the Winthrop Harbor Lions Club to Have a Portion of Their Weekly Rent Forgiven, in Lieu of Paying for Repairs to the Electronic Sign Board at Village Park

11 - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve the **Request by the Winthrop Harbor Lions Club to Have a Portion of Their Weekly Rent Forgiven, in Lieu of Paying for Repairs to the Electronic Sign Board at Village Park** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

PUBLIC COMMENT

None Reported

UNFINISHED BUSINESS

Trustee Whitmore

- A big shout out to Public Works on the water main break.
- This Saturday is the Fun Fair from 11am – 4pm. We desperately need volunteers, especially the second shift. We also need store bought desserts for the cake walk.
- Highlighted in the Newsletter (Harbor Shores) was the break down on the taxes. People don’t always understand and this explains where the taxes actually go.

CLOSED SESSION

12 - A motion was made by Trustee Marabella and seconded by Trustee Levin to move the meeting into Closed Session for the Purposes of **Personnel Pursuant to 5 ILCS 120/2(c) (1)**. Mayor Bruno declared the motion carried on the following roll call vote and the meeting moved into Closed Session at 9:20pm.

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Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

OPEN SESSION

13 - A motion was made by Trustee Marabella and seconded by Trustee Levin to move the meeting into **Open Session** with **no action taken**. Mayor Bruno declared the motion carried on the following roll call vote and the meeting moved into Open Session at 10:56pm.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

2023-O-5 - 2023 Wage Policy Ordinance

14 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to Set Aside the Rules of the President and Board of Trustees and Waive the Second Reading of **Ordinance 2023-O-5** and approve with changes that Clerk Rittenhouse read into the minutes. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Approval of an Amendment to the Employment Contract Between the Village of Winthrop Harbor and David Alarcon

15 - A motion was made by Trustee Hargett and seconded by Trustee Levin to approve **an Amendment to the Employment Contract Between the Village of Winthrop Harbor and David Alarcon** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

ADJOURNMENT

16 - A motion was made by Trustee Levin and seconded by Trustee Whitmore to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 11:01pm. on the following roll call vote.

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Ayes: (6) Hargett, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.