

Village of Winthrop Harbor  
President and Board of Trustees Meeting

**April 19, 2022**

Village Hall Council Chambers

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## **MINUTES**

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The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, John Levin, Robert Marabella, Hartmut "Fritz" Weiss, Alanna Whitmore

Absent Dana McCarthy

Also present:

Robert Long, Village Attorney

Julie Rittenhouse, Village Clerk

David Alarcon, Village Administrator

Ed Mohn, Police Chief

Michael Sheedy, IT Director

Rocco Campanella, Fire Chief

Tim Nearing, Public Works Superintendent

The Invocation was led by Intern Ron Adair from North Point Church followed by the Pledge of Allegiance

### **ABSENT OFFICIALS WISHING TO ATTEND REMOTELY**

None Reported

### **APPROVAL OF MINUTES**

1 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve the **March 15, 2022 Regular Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Hargett, Levin, Marabella, Weiss, Whitmore**

**Nays: (0)**

**Absent: (1) McCarthy**

**Passed: (0)**

**MAYOR'S REPORT**

**RESOLUTION 2022-R-11 the 2022 Annual Appointment Resolution**

**2** - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve **Resolution 2022-R-11** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Hargett, Levin, Marabella, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) McCarthy**  
**Passed: (0)**

**RESOLUTION 2022-R-12 A Resolution Granting an Exception to Wage Policy Increasing Vacation Time for Michael Sheedy**

**3** - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve **Resolution 2022-R-12** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Hargett, Levin, Marabella, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) McCarthy**  
**Passed: (0)**

**Winthrop Harbor Mart's Request for a Liquor License for a Proposed Gaming Café – TABLED**

Mayor Bruno thanked all of the volunteers and staff for the Easter events within the Village.

Thanks to Mark Stevens at the North Point Marina for participating in several meetings to market the Village and the Marina.

The Village Staff conducted a survey regarding our Newsletter. There were 81 responses. 53.6% wanted to continue to have it mailed, 46.4% would like it electronically. We are going to continue to mail them. In the near future, we will try it electronically on a pilot program. We continue to find new ways to communicate with our residents and businesses.

Illinois Dunes Land Garden Club have been very helpful in donating flowers and manpower to plant the flowers. They will be planting 20 planters and planting around the Village Sign at the Village Hall. Mayor Bruno thanked them for donating the flowers and their time to plant them. They will be planting on May 24<sup>th</sup>.

Grant updates: Mayor Bruno talked to our grant manager in Springfield regarding our \$250,000 grant to repair the roof AT Village Hall, as well as the \$520,000 and \$94,000 grant for the Public Works Building. He was informed today, that the grant has been sent to the Governor's Office for a bond release. It is in the final stage.

Finance Update: David and Nick Narducci meet weekly. Nick went over some of the numbers and the services that are being booked right now. He also said that electronic copies of the budget have gone out to all of the department heads. We still have some year-end estimates to do and we will be meeting with all of the department heads. Nick will be giving some general information about the property tax and will be assisting the Board with their final solution. He also suggested the Board discuss reducing some of the bank accounts. Nick gave the Board an un-audited monthly report.

#### VILLAGE ADMINISTRATOR'S REPORT

- David continues to provide support services to the Finance Department and Nick, with what he's trying to do with the budget.
- We are also in the middle of our annual audit so David is also providing support services to our auditor.
- David is continuing to operate the Building Department. Building permits are starting to pick-up.
- David is providing support to Economic Development and working with existing businesses, trying to expand and also working with perspective businesses.
- We went through an interview process for a Community Development Director. It looks like we may have found someone. We are in the process of running a background check. Information should be presented very soon. Trustee Hargett sat in on the interview and is very excited. He thinks the candidate will be a strong fit. Trustee Hargett said, what really stood out about this candidate, was their demeanor. Mayor Bruno said the candidate is an architect and will be a perfect fit.

#### CLERK'S CORRESPONDENCE

None Reported

#### OLD BUSINESS

**RESOLUTION 2022-R-13 Second reading of a Resolution Expanding Chapter 116 of the Municipal Code of Winthrop Harbor by Adding Comprehensive Regulations Allowing Food Trucks on a Pilot Project Basis.**

4 - A motion was made by Trustee Hargett and seconded by Trustee Marabella to and approve **Resolution 2022-R-13** as is.

After some discussion, a motion was made by Trustee Hargett and Seconded by Trustee Marabella to **amend** the Fees from \$300 to \$100 and approve **Resolution 2022-R-13** with this correction. Mayor Bruno declared the motion carried on the following roll call vote.

Village Administrator, David Alarcon was asked to work on a better definition for next year.

**Ayes: (6) Hargett, Levin, Marabella, Weiss, Whitmore, Bruno**  
**Nays: (0)**

**Absent:** (1) **McCarthy**  
**Passed:** (0)

**NEW BUSINESS**

**Accounts Payable Warrant**

5 - A motion was made by Trustee Hargett and seconded by Trustee Marabella to approve **Accounts Payable Warrant W2021-13** in the amount of **\$627,161.32**. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes:** (5) **Hargett, Levin, Marabella, Weiss, Whitmore**  
**Nays:** (0)  
**Absent:** (1) **McCarthy**  
**Passed:** (0)

**Request Approval of the 2022 7<sup>th</sup> Street Music Series Program**

6 - A motion was made by Trustee Hargett and seconded by Trustee Marabella to approve the **2022 7<sup>th</sup> Street Music Series Program** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes:** (5) **Hargett, Levin, Marabella, Weiss, Whitmore**  
**Nays:** (0)  
**Absent:** (1) **McCarthy**  
**Passed:** (0)

**Request Approval of the Renewal of the Village's Liability Insurance Policy for 2022**

7 - A motion was made by Trustee Hargett and seconded by Trustee Levin to approve the **Renewal of the Village's Liability Insurance Policy for 2022** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Dan Stolarick is our insurance agent. He gave a quick overview of the policy.

**Ayes:** (5) **Hargett, Levin, Marabella, Weiss, Whitmore**  
**Nays:** (0)  
**Absent:** (1) **McCarthy**  
**Passed:** (0)

**Discussion and Approval of an Employee Lease Agreement with GovTemps – TABLED**

**Request to Accept the Quote from Tax-Exempt Leasing Corporation for the Purchase of Two New Police Vehicles**

8 - A motion to was made by Trustee Weiss and seconded by Trustee Whitmore to **DENY the Request from Tax-Exempt Leasing Corporation for the Purchase of Two New Police Vehicles**. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Hargett, Levin, Marabella, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) McCarthy**  
**Passed: (0)**

**Request to Enter into Intergovernmental Agreements with the County of Lake for Collaborative Use of CAD/Mobile, RMS and Mobile Citation Platforms, Planned for Deployment in May of 2023**

9 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to approve **Request to Enter into Intergovernmental Agreements with the County of Lake for Collaborative Use of CAD/Mobile, RMS and Mobile Citation Platforms, Planned for Deployment in May of 2023** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Hargett, Marabella, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Hargett**  
**Passed: (1) Levin**

**Approval to Install a Private Well and Septic System at 1027 Adams Avenue and to Authorize the Superintendent of Public Works to Draft a Letter of Approval or Denial**

10 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve to **Install a Private Well and Septic System at 1027 Adams Avenue and to Authorize the Superintendent of Public Works to Draft a Letter of Approval**. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) McCarthy**  
**Passed: (1) Hargett**

**Approval of an Agreement with the Lake County Work Force Development Program for Participation in the 2022 Youth Employment Program**

11 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve an **Agreement with the Lake County Work Force Development Program for Participation in the 2022 Youth Employment Program**. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Hargett, Levin, Marabella, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) McCarthy**  
**Passed: (0)**

**PUBLIC COMMENT**

## Virtual - Regular Board Meeting Minutes 04/19/22

Billy Chen – Wild Crab Boil – would like to change his DBA and have a new concept. The cost of seafood has gone up. He doesn't think anyone will come and pay the higher prices. Has created a new concept so everyone can afford it. He will be changing the name and menu.

Peter Pettorini – Introduced himself and said he is running for House of Representative, District 61, against Joyce Mason. Will be talking to residents.

Lyle Arnst – Serious deterioration and safety concerns on 11<sup>th</sup> Street, between Lewis Ave. and W. Broadway. He thought they were in phase III to be paved but found out they were not. Would like to know what it will take to get this road repaved. He met with Tim and was told there is a couple of options. This is one of the worst roads in the Village. The road is far beyond patching. Trustee Marabella said that road was put in by his father. The Village didn't put it in. It used to be a dead end and the Village put it through to Lewis. Superintendent, Tim Neargarder said we are in phase II this year and next year phase III will include Roberts Road from Frans Ct. to 5<sup>th</sup> Street and Thompson from 4<sup>th</sup> Street to Stateline Road. This winter coming up is when we start planning the next phase. Tim told Mr. Arnst, this is when we start discussing what our next 3-year plan is. We use our Motor Fuel Tax to pave the roads. When you use MFT you have to go by IDOT standards. They have to approve everything. In 2018 it would have cost \$213,000 to pave this road. There are about 30% of the roads in the Village that are very poor. Tim said they will be doing patching. Tim said they've looked into several ways of funding. Administrator, David Alarcon said, there are challenges and we are trying to find funding solutions. Tim said they will continue to do what they are doing and they may be able to do 12 foot patches. Mayor Bruno told Mr. Arnst that 11<sup>th</sup> Street will be on our radar.

Ken Endress – Community Planner & Liaison Officer for the Commanding Officer, Captain, Jason Williamson, Naval Station, Great Lakes – Winthrop Harbor is one of the bedroom communities for some of our Navy personnel. Mr. Endress extended greetings from the Captain and also to invite the Board, in the future, to First Fridays. It hasn't started up since COVID. The previous Commanding Officers would have the Village Administrators and Officials come to the Base and meet the military staff and other Officials. Mr. Endress hopes this is something that the Board would be able to participate in, in the future. If you ever have a military issue, you can always come to the Base and talk to them. In-person graduations have started up again.

Brenda Dickson – 3002 Highland Ct. – The base is the only recruit training command for the Navy, it's also the world's largest Naval Training Center.

### **UNFINISHED BUSINESS**

Trustee Marabella

- Branch pick-up starts in May. We are down guys. Don't cut down whole trees. Just branches. Stack nicely. Please be kind.
- Baseball is starting up so people need to be careful. Be aware.

Trustee Whitmore

- Thanked everyone who came out to our 3 Easter Events. We had the teen, glow in the dark flashlight egg hunt, the annual Easter egg hunt for the younger kids and Lunch with the Easter Bunny. We had a great turn out. Big thanks to our Parks and Rec department

Virtual - Regular Board Meeting Minutes 04/19/22

and the volunteers. Thanked North Point Church, the Lions Club and Mayor Bruno for their donations. We are always looking for donations and volunteers.

- We are having our Summer Carnival this year. We are looking for sponsors and donations. Contact Scott.

Mayor Bruno

- We are going to have the Memorial Day Parade this year. It's on our website, please sign up.

**CLOSED SESSION**

**12** - A motion was made by Trustee Weiss and seconded by Trustee Whitmore to move the meeting into Closed Session for the Purposes of **Litigation Pursuant to 5 ILCS 120/2(c)(11)**. Mayor Bruno declared the motion carried on the following roll call vote and the meeting moved into Closed Session at 8:52 pm.

**Ayes: (5) Hargett, Levin, Marabella, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) McCarthy**  
**Passed: (0)**

**OPEN SESSION**

**13** - A motion was made by Trustee Weiss and seconded by Trustee Whitmore to move the meeting into **Open Session with no action taken**. Mayor Bruno declared the motion carried on the following roll call vote and the meeting moved into Open Session at 9:52 pm.

**Ayes: (5) Hargett, Levin, Marabella, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) McCarthy**  
**Passed: (0)**

**ADJOURNMENT**

**14** - A motion was made by Trustee Weiss and seconded by Trustee Levin to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 9:53 p.m. on the following roll call vote.

**Ayes: (5) Hargett, Levin, Marabella, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) McCarthy**  
**Passed: (0)**

Virtual - Regular Board Meeting Minutes 04/19/22

**APPROVED:**

A handwritten signature in blue ink, appearing to read "Dr. Michael Bruno", written over a horizontal line.

**DR. MICHAEL BRUNO, MAYOR**

**ATTEST:**

A handwritten signature in blue ink, appearing to read "Julie Rittenhouse", written over a horizontal line.

**JULIE RITTENHOUSE, VILLAGE CLERK**

**Note: This is not a verbatim record.**