

Village of Winthrop Harbor  
President and Board of Trustees Meeting  
**February 20, 2024**  
Village Hall Council Chambers

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## **MINUTES**

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The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: John Levin, Robert Marabella, Dana McCarthy, Alanna Whitmore

Absent: Kim Braden, Hartmut "Fritz" Weiss

Also present:

Robert Long, Attorney  
David Alarcon, Village Administrator  
Debbie Melesio, Village Clerk  
Anthony Velardi, Police Chief  
Rocco Campanella, Fire Chief  
Tim Nearingard, Superintendent of Public Works  
Mike Sheedy, Director of IT

The Invocation was led by Pastor Carlson from Grace Missionary Church

### **ABSENT OFFICIALS WISHING TO ATTEND REMOTELY**

None Reported

### **APPROVAL OF MINUTES**

**1** - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve the **January 16, 2024 Regular Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (0)**  
**Passed: (2) Braden, Weiss**

### **MAYOR'S REPORT**

**RESOLUTION 2024-R-2 An Appointment Resolution Appointing Ashley Brown as part-time Police Officer**

**2** - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve **Resolution 2024-R-2** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (2) Braden, Weiss**  
**Passed: (0)**

**RESOLUTION 2024-R-3 An Appointment Resolution Appointing Travis Ring as part-time Police Officer**

**3** - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve **Resolution 2024-R-3** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (2) Braden, Weiss**  
**Passed: (0)**

Mayor Bruno explained the difficulty recruiting and thanked Ashley and Travis for applying.

**VILLAGE ADMINISTRATOR'S REPORT**

None Reported

**CLERK'S CORRESPONDENCE**

None Reported

**OLD BUSINESS**

None Reported

**NEW BUSINESS**

**Accounts Payable Warrant**

**4** - A motion was made by Trustee McCarthy and seconded by Trustee Levin to approve **Accounts Payable Warrant W2023-11** in the amount of **\$513,627.36**. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**

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**Nays:** (0)  
**Absent:** (2) Braden, Weiss  
**Passed:** (0)

Mayor explained that \$136,456.28 was for the final Public Works renovation.

**Approval of Accounting Services-Johanson Accounting and Tax Services, Inc.**

5 - A motion was made by Trustee McCarthy and seconded by Trustee Marabella to approve the **Accounting Services-Johanson Accounting and Tax Services, Inc.** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes:** (4) Levin, Marabella, McCarthy, Whitmore  
**Nays:** (0)  
**Absent:** (2) Braden, Weiss  
**Passed:** (0)

**Approval for a contract with Baxter & Woodman Consulting Engineers for the preparation of a plat of Easement at 700-728 Sheridan Road.**

6 - A motion was made by Trustee McCarthy and seconded by Trustee Whitmore to approve the contract with **Baxter & Woodman Consulting Engineers** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes:** (4) Levin, Marabella, McCarthy, Whitmore  
**Nays:** (0)  
**Absent:** (2) Braden, Weiss  
**Passed:** (0)

**RESOLUTION 2024-R-4 Approving variances in the R2 district to Scott Wallig to allow rebuilding of a garage within the front yard setback**

7 - A motion was made by Trustee McCarthy and Seconded by Trustee Levin to set aside the rules of the President and the Board of Trustees and waive the first and second reading of **Resolution 2024-R-4** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes:** (4) Levin, Marabella, McCarthy, Whitmore  
**Nays:** (0)  
**Absent:** (2) Braden, Weiss  
**Passed:** (0)

**Approval amending wage policy to increase hourly wage rates for Marina CSO's**

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8 - A motion was made by Trustee Levin and seconded by Trustee Marabella to approve **amending wage policy to increase hourly wage rates for Marina CSO's** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (2) Braden, Weiss**  
**Passed: (0)**

**Approval to sign the first amendment with the Village of Mundelein for extension of the dispatch services agreement through February 28, 2025**

9 - A motion was made by Trustee Levin and seconded by Trustee McCarthy to **approve to sign the first amendment with the Village of Mundelein for extension of the dispatch services agreement through February 28, 2025** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (2) Braden, Weiss**  
**Passed: (0)**

**Approval to create a vacancy for one full time Police Officer to be filled from the Police Commission Eligibility List**

10 - A motion was made by Trustee Levin and seconded by Trustee Marabella to approve **Approval to create a vacancy for one full time Police Officer to be filled from the Police Commission Eligibility List** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (2) Braden, Weiss**  
**Passed: (0)**

**Approval of Winthrop Harbor Fire Department Annual Activity Report for 2023**

11 - A motion was made by Trustee Levin and seconded by Trustee Marabella to approve **Winthrop Harbor Fire Department Annual Activity Report for 2023** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (2) Braden, Weiss**  
**Passed: (0)**

**Approval to increase Metro Staffing by One Firefighter Paramedic**

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**12** - A motion was made by Trustee Levin and seconded by Trustee Marabella to approve **Approval to increase Metro Staffing by One Firefighter Paramedic** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (2) Braden, Weiss**  
**Passed: (0)**

Chief Campanella stated Metro will cover Insurance and give stability and coverage when needed.

**ORDINANCE 2024-O-2 recapture for Frank McBride for water main and sewer main in and upon 14<sup>th</sup> Street – Funderburk Drive to Monroe Ave**

**13** - A motion was made by Trustee Marabella and Seconded by Trustee Levin to set aside the rules of the President and the Board of Trustees and waive the first and second reading of **Ordinance 2024-O-2** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (2) Braden, Weiss**  
**Passed: (0)**

**Approval of ratification for expenditures related to the repair of Public Works snowplow unit #5, repair cost of \$7154.23**

**14** - A motion was made by Trustee Marabella and Seconded by Trustee Levin to approve the **ratification for expenditures related to the repair of Public Works snowplow unit #5, repair cost of \$7154.23** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (2) Braden, Weiss**  
**Passed: (0)**

**Approval of ratification for expenditures related to the repair of Ambulance 1741, repair cost \$4068.10**

**15** - A motion was made by Trustee Marabella and seconded by Trustee Levin to **approve ratification for expenditures related to the repair of Ambulance 1741, repair cost \$4068.10** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Approval of Covenant Cove & Village Park Pond Maintenance Contract**

16 - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve the **Covenant Cove & Village Park Pond Maintenance Contract** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (2) Braden, Weiss**  
**Passed: (0)**

**PUBLIC HEARINGS**

Queens introduced themselves and explained they would be competing in the Lake County Illinois State Pageant on March 9<sup>th</sup>, 2024.

**Tiyle Fessl, Savannah Holzman, Skylar Burdick and Skylar Schnider**

**UNFINISHED BUSINESS**

Trustee Whitmore

- Thanked for Cake Walk donations, 365 donating 4 new games.
- Fun fair February 24<sup>th</sup>, 2024
- Talked about the new park proposal and donations.

Trustee McCarthy

- Refocusing on new marketing for TIF district, by Community service and Administration, along with Trustee Braden and himself.

Trustee Levin

- Nothing

Trustee Marabella

- Watch for children when driving.
- Discussed the Loews Grant.

**ADJOURNMENT**

17 - A motion was made by Trustee McCarthy and seconded by Trustee Levin to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 7:26 p.m. on the following roll call vote:

**Ayes: (4) Levin, Marabella, McCarthy, Whitmore**  
**Nays: (0)**  
**Absent: (2)**  
**Passed: (0)**

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**APPROVED:**

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**DR. MICHAEL BRUNO, MAYOR**

**ATTEST:**

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**DEBRA MELESIO`, VILLAGE CLERK**

**Note: This is not a verbatim record.**