

Village of Winthrop Harbor  
President and Board of Trustees Meeting  
**October 17, 2023**  
Village Hall Council Chambers

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## **MINUTES**

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The meeting was called to order by Mayor Bruno at 7:01 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Kim Braden, John Levin, Robert Marabella, Dana McCarthy,  
Hartmut "Fritz" Weiss

Absent: Alanna Whitmore

Also present:

Robert Long, Attorney  
David Alarcon, Village Administrator  
Debra Melesio, Village Deputy Clerk  
Tony Velardi, Police Chief  
Tim Nearing, Superintendent of Public Works  
Scott Fuller, Director of Parks and Recreation  
Sanjay Singhal, Director of Community Development  
Mike Sheedy, Director of IT

The Invocation was led by Mayor Bruno, followed by the Pledge of Allegiance.

### **ABSENT OFFICIALS WISHING TO ATTEND REMOTELY**

None Reported

### **APPROVAL OF MINUTES**

**1** - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve the **September 12, 2023 Special Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (3) Braden, Marabella, Weiss**  
**Nays: (0)**  
**Absent: (1) Whitmore**  
**Passed: (2) Levin, McCarthy**

**MAYOR'S REPORT**

**Awarding Outstanding Citizen Award to John Rickert**

Mayor Bruno presented Outstanding Citizen Award to John Rickert. He designed and built the new library box in front of Police Department. He also designed and built 4 barricades for Police training, which will be used for many years to come.

**Resolution 2023-R-21 Thanking the Lions Club for the generous donation of a new pier at the pond on 38 Acres Park.**

Largest donation made by Lion's club in 69 years – went to our pier. Lion's presented a plaque to Scott Fuller, A check for \$500.00 will be donated in his name.

**2** - **2023-R-21** A motion was made by Trustee Levin and seconded by Trustee Braden to approve **Resolution 2023-R-21** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, Marabella, McCarthy, Weiss**  
**Nays: (0)**  
**Absent: (1) Whitmore**  
**Passed: (0)**

- Thanked the Staff and Trustees for sharing all the various events in our town.
- Announced Trunk or Treat is October 21, 2023 at 1:00 TO 5:00 PM.
- Announced a Temporary Appointment for three new Park & Recreation Members.

**VILLAGE ADMINISTRATOR'S REPORT**

None Reported

**CLERK'S CORRESPONDENCE**

None Reported

**OLD BUSINESS**

None Reported

**NEW BUSINESS**

**Accounts Payable Warrant**

**3** - A motion was made by Trustee Hargett and seconded by Trustee Weiss to approve **Accounts Payable Warrant W2023-7** in the amount of **\$350,162.26**. Mayor Bruno declared the motion carried on the following roll call vote.

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**Ayes: (5) Braden, Levin, Marabella, McCarthy, Weiss**  
**Nays: (0)**  
**Absent: (1) Whitmore**  
**Passed: (0)**

**Consideration of Confidentiality and Production Agreement with Third Millennium Assoc.**

4 - A motion was made by Trustee McCarthy and seconded by Trustee Levin to Approve Confidentiality and Production Agreement with Third Millennium. Mayor Bruno Declared the motion carried on the following roll call vote.

**Ayes (5) Braden, Levin, Marabella, McCarthy, Weiss**  
**Nays (0)**  
**Absent: (1) Whitmore**  
**Passed: (0)**

**2023-O-17 An Ordinance Annexing property located at 43032 North Fossland Avenue**

5 - **2023-O-17** A motion was made by Trustee McCarthy and seconded by Trustee Levin to set aside the rules of the President and the Board of Trustees and waive the first and second reading of **Ordinance 2023-O-17** and approve as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, Marabella, McCarthy, Weiss**  
**Nays: (0)**  
**Absent: (1) Whitmore**  
**Passed: (0)**

**Consideration of petition submitted by Woodview Ridge, LLC granting vacation of Village property at 11<sup>th</sup> Street Cul-de-sac**

6 - A motion was made by Trustee McCarthy and Seconded by Trustee Braden to approve petition submitted by Woodview Ridge, LLC granting vacation of village property at 11<sup>th</sup> Street Cul-de-sac. Mayor Bruno declared the motion carried on the following roll call vote.

It Will require a final Ordinance to be done at a later date per Bob Long.

**Ayes: (5) Braden, Levin, Marabella, McCarthy, Weiss**  
**Nays: (0)**  
**Absent: (1) Whitmore**  
**Passed: (0)**

**Consideration of a special event permit for Spark'd Dispensary's grand opening party on 11/3/23 at 2 PM.**

7 - A motion was made by Trustee McCarthy and Seconded by Trustee Braden to

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Approve a Special event permit for Spark'd Dispensary's grand opening party on 11/3/23 at 2 PM. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, Marabella, McCarthy, Weiss**  
**Nays: (0)**  
**Absent: (1) Whitmore**  
**Passed: (0)**

**Requesting to accept a Notice of State Award for grant from IDOT for the 2023-24 STEP grant for up to \$31,633.28 in wage reimbursement, contingent on Bob Long's review of the grant**

8 - A motion was made by Trustee Weiss and seconded by Trustee Levin to accept a Notice of State Award for a grant from IDOT for the 2023-24 step grant for up to \$31,633.28 in wage reimbursement, contingent on Bob Long's review of the grant. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, Marabella, McCarthy, Weiss**  
**Nays: (0)**  
**Absent: (1) Whitmore**  
**Passed: (0)**

**Amending the contractual services agreement with the Village of Winthrop Harbor for the provision of Security and Confidentiality Services.**

9 - A motion was made by Trustee Weiss and seconded by Trustee Braden to amend the Contractual Services Agreement with the Village of Winthrop Harbor for the provision of Security Services. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, Marabella, McCarthy, Weiss**  
**Nays: (0)**  
**Absent: (1) Whitmore**  
**Passed: (0)**

**Consideration of the lowest bidder for the Village Hall roof project – not to exceed \$250,000.00**

10 - A motion was made by Trustee Weiss and seconded by Trustee Braden to consider the lowest bidder for the Village Hall roof, not to exceed \$250,000.00. Mayor Bruno declared the motion carried on the following roll call vote.

Only bidder was Seal Tight Exteriors.

**Ayes: (5) Braden, Levin, Marabella, McCarthy, Weiss**  
**Nays: (0)**  
**Absent: (1) Whitmore**  
**Passed: (0)**

**PUBLIC HEARINGS**

LeNette Van Haverbeke - 1427 West Drive - Executive Director for 365 Miss Winthrop Harbor Community Scholarship Queens. Spok4 on Past and present queens and their accomplishments. Then she introduced the following queens to share their goals for the year.

Palin Wood – Spare change for Monarchs. Saving Monarch Butterflies  
Daniel McDonald – Eating Disorders – Awareness  
Delany McCarthy – Play it forward – music education  
Kohlbee James – The solution is less Pollution

**UNFINISHED BUSINESS**

Mayor Bruno

- Thanked Departments for their Monthly Reports
- Commented on the savings to the Village for Facility - \$70,000 & Vehicle \$32,000.

Trustee Braden

- Thanked everyone for their accomplishments.
- Touch a Truck August 20<sup>th</sup>.

Trustee McCarthy

- Likes all the positivity in town, participation in functions and all accomplishments.

Trustee Weiss

- Police Department is hosting first Community Roll Call at Village Hall at 6 PM on October 25<sup>th</sup>, 2023.

Trustee Marabella

- Thanked the Lions Club for their years of support.
- Hot box arrived six weeks early.
- Thanked Tim and his staff for taking on new rolls. Commented on the Village savings for Facility and Vehicle Maintenance. Facility is a \$70,000 and Vehicle is a \$32,000 savings to date.
- Basketball sign ups end October 31, 2023.

**CLOSED SESSION**

**11** - A motion was made by Trustee Braden and seconded by Trustee Weiss to move the meeting into Close Session for the purposes of **Personnel Pursuant to 5 ILCS 120/2 (C) (1) and Purchase of Real Estate Pursuant to 5 ILCS 120/2 (C) (5)**. Mayor Bruno declared the motion carried on the following roll call vote and the meeting moved into Closed Session at 7:38 pm.

**Ayes: (5) Braden, Levin, Marabella, McCarthy, Weiss**

**Nays: (0)**

**Absent: (1) Whitmore**

**Passed: (0)**

**OPEN SESSION**

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**12** - A motion was made by Trustee Weiss and seconded by Trustee Levin to move the meeting into **Open Session** with no action taken. Mayor Bruno declared the motion carried on the following roll call vote and the meeting moved into Open Session at 8:13 pm.

**Ayes: (5) Braden, Levin, Marabella, McCarthy, Weiss**  
**Nays: (0)**  
**Absent: (1) Whitmore**  
**Passed: (0)**

**ADJOURNMENT**

**11** - A motion was made by Trustee Weiss and seconded by Trustee Levin to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 8:15 p.m. on the following roll call vote:

**Ayes: (5) Braden, Levin, Marabella, McCarthy, Weiss**  
**Nays: (0)**  
**Absent: (1) Whitmore**  
**Passed: (0)**

**APPROVED:**

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**DR. MICHAEL BRUNO, MAYOR**

**ATTEST:**

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**DEBRA MELESIO, DEPUTY VILLAGE CLERK**

**Note: This is not a verbatim record.**