

Village of Winthrop Harbor
President and Board of Trustees Meeting
September 12, 2023
Village Hall Council Chambers

SPECIAL BOARD MEETING MINUTES

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Kimberly Braden, Robert Marabella, Hartmut "Fritz" Weiss, Alanna Whitmore

Absent: John Levin, Dana McCarthy

Also present:

Robert Long, Village Attorney
David Alarcon, Village Administrator
Julie Rittenhouse, Village Clerk
Anthony Velardi, Police Chief
Michael Sheedy, IT

The Invocation was led by Mayor Bruno followed by the Pledge of Allegiance

APPROVAL OF MINUTES

1 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve the **August 15, 2023 Regular Board Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Braden, Marabella, Weiss, Whitmore
Nays: (0)
Absent: (2) Levin, McCarthy
Passed: (0)

MAYOR'S REPORT

ORDINANCE 2023-O-16 An Ordinance Adopting by Reference of the Lake County Watershed Development Ordinance

2 - A motion was made by Trustee Marabella and seconded by Trustee Whitmore to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second

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Reading of **Ordinance 2023-O-16** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Braden, Marabella, Weiss, Whitmore
Nays: (0)
Absent: (2) Levin, McCarthy
Passed: (0)

Mayor Bruno thanked all of the Volunteers for helping with Rumble in the Harbor and the Summer Fair. If it wasn't for the Volunteers, some of the events wouldn't be able to take place, so thank you for helping us out.

VILLAGE ADMINISTRATOR'S REPORT

We have some wild turkeys in the Village. Some of the Staff members, on their own time, designed a turkey app where people can report sightings and upload pictures to track the turkeys. It seems to be very popular. Take a look at our Facebook page to see the turkey app.

CLERK'S CORRESPONDENCE

None Reported

OLD BUSINESS

None Reported

NEW BUSINESS

Accounts Payable Warrant

3 - A motion was made by Trustee Braden and seconded by Trustee Marabella to approve **Accounts Payable Warrant W2023-6** in the amount of **\$301,449.78**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Braden, Marabella, Weiss, Whitmore
Nays: (0)
Absent: (2) Levin, McCarthy
Passed: (0)

Approval of Employee Lease Agreement Extensions with GovHR

4 - A motion was made by Trustee Braden and seconded by Trustee Marabella to **Approve the Employee Lease Agreement Extensions with GovHR** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Braden, Marabella, Weiss, Whitmore
Nays: (0)
Absent: (2) Levin, McCarthy

Passed: (0)

Request to Accept a Quote from Tech Systems for the Installation of Two (2) Cameras and Two (2) Electronic Door Fobs in the Amount of \$3,107.50

5 - A motion was made by Trustee Weiss and seconded by Trustee Braden to **Approve the Request to Accept a Quote from Tech Systems for the Installation of Two (2) Cameras and Two (2) Electronic Door Fobs in the Amount of \$3,107.50** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Braden, Marabella, Weiss, Whitmore
Nays: (0)
Absent: (2) Levin, McCarthy
Passed: (0)

Approval of Fire Department Policies Pertaining to Assistant Chief Job Description, Fire Station Security Policy and Boat #171 Operations Procedure

6 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to **Approve the Fire Department Policies Pertaining to Assistant Chief Job Description, Fire Station Security Policy and Boat #171 Operations Procedure** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Braden, Marabella, Weiss, Whitmore
Nays: (0)
Absent: (2) Levin, McCarthy
Passed: (0)

Contractual Services Agreement Between the Village of Winthrop Harbor and the Board of Education of Zion-Benton Township High School District 126 for the Provision of Security Services

7 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to **Approve the Contractual Services Agreement Between the Village of Winthrop Harbor and the Board of Education of Zion-Benton Township High School District 126 for the Provision of Security Services** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Braden, Marabella, Weiss, Whitmore
Nays: (0)
Absent: (2) Levin, McCarthy
Passed: (0)

Request to Accept a Quote from Altorfer Power Systems to Replace a Radiator on the Generator that Provides Back Power to Village Hall and the Police Department

8 - A motion was made by Trustee Marabella and seconded by Trustee Whitmore to **Approve the Quote from Altorfer Power Systems to Replace a Radiator on the Generator that**

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Provides Back Power to Village Hall and the Police Department as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (4) Braden, Marabella, Weiss, Whitmore
Nays: (0)
Absent: (2) Levin, McCarthy
Passed: (0)

PUBLIC COMMENT

Aimee Johnson – 431 College Avenue – talked about a letter written by the Village Administrator, David Alarcon. In the letter he goes over her water account, trying to explain on-going issues. She told the Board that she had brought an error to the Village’s attention. She then read a list of actions that she had taken to try and rectify this error. The only thing that she was requesting was, for the Village to properly document her account. David asked Ms. Johnson to please provide him with a copy of her letter. David said he’s willing to work with her. He asked, if she disagreed with the Village, please put it in writing and we would take a look at it.

UNFINISHED BUSINESS

Trustee Marabella

- Public Works has been flushing hydrants as part of their maintenance.
- Summer Fair is coming up.
- The big trucks are still coming down 9th Street. Please tell your children to be aware.
- Hope everyone has a fun weekend.

Trustee Whitmore

- Thanked everyone who volunteered their time at Rumble in the Harbor. Had a lot of positive feedback. Thanked everyone for the time they dedicated to this event.
- The Carnival is here and starts tomorrow. We have bands Friday and Saturday, pageants, cutest baby contest, watermelon eating contest and lots of activities.

ADJOURNMENT

9 - A motion was made by Trustee Weiss and seconded by Trustee Braden to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 7:22p.m. on the following roll call vote.

Ayes: (4) Braden, Marabella, Weiss, Whitmore
Nays: (0)
Absent: (2) Levin, McCarthy
Passed: (0)

APPROVED:

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DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.