

Village of Winthrop Harbor
President and Board of Trustees Meeting
June 20, 2023
Village Hall Council Chambers

MINUTES

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Kimberly Braden, John Levin, Robert Marabella, Dana McCarthy, Hartmut "Fritz" Weiss, Alanna Whitmore

Also present:

Robert Long, Village Attorney
David Alarcon, Village Administrator
Julie Rittenhouse, Village Clerk
Anthony Velardi, Police Chief
Michael Sheedy, IT Director
Tim Neargarder, Superintendent of Public Works
Sanjay Singhal, Community Development Director
Rocco Campanella, Fire Chief
Nick Narducci, Finance

The Invocation was led by Pastor Doug Carlson from Grace Missionary Church followed by the Pledge of Allegiance

ABSENT OFFICIALS WISHING TO ATTEND REMOTELY

None Reported

APPROVAL OF MINUTES

1 - A motion was made by Trustee McCarthy and seconded by Trustee Levin to approve the **May 16, 2023 Regular Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (1) Marabella

PUBLIC HEARING

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A Public Hearing with respect to the Village’s potential issuance of not-to-exceed \$1,650,000.00 General Obligation Bonds (alternate revenue source) for the purchase of Village vehicles and the construction and repair of Village buildings and facilities, to be held pursuant to the Bond Issue Notification Act of the State of Illinois. Attorney Long explained that this is the public’s opportunity to come and address the Board if they had any questions, comments or concerns. Attorney Long went on to explain how the Village has borrowed money in the past for vehicles, buildings and equipment. In the past, they had borrowed on an individualized basis, one item at a time. What this will be doing is allowing us to put our borrowing together into one package and getting a better rate as a result. The record reflects: **No objectors or questions posed.**

MAYOR’S REPORT

Approval of a Staffing Plan for the Administration and Public Works Departments

2 - A motion was made by Trustee Levin and seconded by Trustee Weiss to approve **the Staffing Plan for the Administration and Public Works Department** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

- Mayor Bruno said that Trustee Marabella, David, Tim and he went to Springfield a few weeks ago to advocate for the Village needs for roads, water and Village facilities. As of a few weeks ago, the State of Illinois finalized its budget and approved it. The Mayor said he was happy to announce, \$200,000.00 was allocated for the Village of Winthrop Harbor, specifically for Parks and Recreation. These funds will be used for playground equipment, the repair of the tennis court and to transform one of the tennis courts into a pickleball court. This was made possible by our State Rep., Joyce Mason. The Mayor said he would like to highlight the efforts of two of our Trustees. Trustee Marabella, for taking the time to go to Springfield and Trustee Whitmore for taking the initiative to work with a playground vendor to get price quotes for the park equipment. It was because of her efforts, we had a shovel ready project to submit to our State Rep. for funding. Thank you, Trustee Whitmore.
- We have a special guest with us tonight. Austin Becker from Village of Winthrop Harbor Troop 667. He is working on his communication merit badge.
- Thanked Interim Chief Velardi for all that he’s doing
- Thanked Tim for the Public Works remodel Pictures and updates.

VILLAGE ADMINISTRATOR’S REPORT

None Reported

CLERK’S CORRESPONDENCE

None Reported

OLD BUSINESS

None Reported

NEW BUSINESS

Accounts Payable Warrant

3 - A motion was made by Trustee Braden and seconded by Trustee Marabella to approve **Accounts Payable Warrant W2023-2** in the amount of **\$271,579.56**. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Annual Appropriation Ordinance

4 - A motion was made by Trustee Braden and seconded by Trustee Marabella to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **Ordinance 2023-O-9** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Approval of a Request for Relief from Municipal Code Section 155.05 Permitted Fences, Specific to 2115 9th Street Only

5 - A motion was made by Trustee Braden and seconded by Trustee McCarthy to approve a **Request for Relief from Municipal Code Section 155.05 Permitted Fences, Specific to 2115 9th Street Only** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Approval of the Annexation of 43032 North Fossland Avenue into the Village of Winthrop Harbor

6 - A motion was made by Trustee Braden and seconded by Trustee McCarthy to **direct Attorney Long to prepare the Annexation Ordinance for the Annexation of 43032 North**

Fossland Avenue into the Village of Winthrop Harbor as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

ORDINANCE 2023-O-10 An Ordinance Amending Section 100.17 of the Winthrop Harbor Municipal Code – (changing the fees and liens for weeds/grass cutting)

7 - A motion was made by Trustee Braden and seconded by Trustee Marabella to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **Ordinance 2023-O-10** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Approval of a Service Agreement with Ryan for Economic Finance Services

8 - A motion was made by Trustee Braden and seconded by Trustee McCarthy to approve a **Service Agreement with Ryan for Economic Finance Services** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

A Presentation of Government Finance Officers Association (GFOA) Budget – Nick Narducci explained that in order to apply for this GFOA certification, we have to notify the Board. There is a cost of \$350.00 plus \$150.00 to join. It's one of the certifications that agencies look for. Most of the information you will need at some point. It lists all of the financial information, vehicles, buildings, etc. In addition, it will make it easier for a resident to read. GFOA will find three budget reviewers outside the State of Illinois. You can't review a budget from your own state.

Request to Purchase Ammunition from 5 Star Firearms for Recurrent and Annual Firearms Training and Police Department Personnel

9 - A motion was made by Trustee Weiss and seconded by Trustee Braden to approve the **Request to Purchase Ammunition from 5 Star Firearms for Recurrent and Annual Firearms Training and Police Department Personnel** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore

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Nays: (0)
Absent: (0)
Passed: (0)

ORDINANCE 2023-O-11 An Ordinance Declaring Personal Property Surplus and Authorizing the Sale Thereof – One (1) 2016 Ford Police Utility (K-9) and One (1) 2005 Chevrolet Malibu

10 - A motion was made by Trustee Weiss and seconded by Trustee Marabella to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **Ordinance 2023-O-11** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request to Accept the Subscription Proposal from IA Pro as Presented

11 - A motion was made by Trustee Weiss and seconded by Trustee Levin to approve the **Subscription Proposal from IA Pro** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request to Accept a Quote from Lexipol for Police Policies and Updates for an Amount not to Exceed \$15,000.00

12 - A motion was made by Trustee Weiss and seconded by Trustee Braden to approve the **Request to Accept a Quote from Lexipol for Police Policies and Updates for an Amount not to Exceed \$15,000.00** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

RESOLUTION 2023-R-14 A Resolution Authorizing the Transfer of all Rights and Duties of Ownership, Custody and Responsibility of K-9 Hondo to Sergeant William Bogdala

13 - A motion was made by Trustee Weiss and seconded by Trustee Whitmore to approve **Resolution 2023-R-14** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request to Adopt a Policy for the Implementation and Use of the Automated License Plate Readers (ALPR's)

14 - A motion was made by Trustee Weiss and seconded by Trustee McCarthy to approve the **Request to Adopt a Policy for the Implementation and Use of the Automated License Plate Readers (ALPR's)** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request Approval of a Donation of Funds to the Zion Police Department in Support of Their K-9 Program

15 - A motion was made by Trustee Weiss and seconded by Trustee Braden to approve the **Request of a Donation of Funds to the Zion Police Department in Support of Their K-9 Program** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request to Adopt a Policy for the Implementation and Use of the Body Worn Cameras (BWC's)

16 - A motion was made by Trustee Weiss and seconded by Trustee Levin to approve the **Request to Adopt a Policy for the Implementation and Use of the Body Worn Cameras (BWC's)** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request Approval of Fire Departments Shift Staffing Policy

17 - A motion was made by Trustee Weiss and seconded by Trustee Braden to approve the **Fire Departments Shift Staffing Policy** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

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Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

RESOLUTION 2023-R-15 A Resolution Authorizing the Operators of the North Point Marina to use Golf Carts on 7th Street East of Sheridan Road on a Trial Basis During 2023 and 2024

18 - A motion was made by Trustee Marabella and seconded by Trustee Levin to approve **Resolution 2023-R-15** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

Request Approval of the FY2023/24 MFT General Maintenance Program Resolution

19 - A motion was made by Trustee Marabella and seconded by Trustee Weiss to approve **the FY2023/24 MFT General Maintenance Program Resolution 2023-R-16** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

PUBLIC COMMENT

None Reported

UNFINISHED BUSINESS

Trustee Marabella

- Lawn mowing has been effective.
- By the next meeting we should have the winning bidder for the Road Project. It will be Roberts Road from Frans Ct. to 5th Street and Thompson from 4th Street to State Line Road. Hopefully the small patching programs will be before the Board in August.
- Its' summertime. Drive careful

Trustee McCarthy

- Thanked the Interim Chief Velardi for everything he has done in the short time he's been here. Much like Nick has done with the finances. This is bringing us up to speed where we belong.

Trustee Whitmore

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- Thanked the Chief for everything he's done so far. It's nice to look into policies and procedures and how we can update that.
- Welcome Trustee Braden
- June 24th, this Saturday, Go Winthrop Harbor 5K begins at 10:00am at the Community Center
- July 21st is going to be our 2nd Amazing Race, partnered with Community 365. Starts at 8:30.

ADJOURNMENT

20 - A motion was made by Trustee Weiss and seconded by Trustee Levin to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 8:00pm. on the following roll call vote.

Ayes: (6) Braden, Levin, Marabella, McCarthy, Weiss, Whitmore
Nays: (0)
Absent: (0)
Passed: (0)

APPROVED:

DR. MICHAEL BRUNO, MAYOR

ATTEST:

JULIE RITTENHOUSE, VILLAGE CLERK

Note: This is not a verbatim record.