

Village of Winthrop Harbor  
President and Board of Trustees Meeting  
**May 16, 2023**  
Village Hall Council Chambers

---

## **MINUTES**

---

The meeting was called to order by Mayor Bruno at 7:00 PM

The following Elected Officials were present:

Mayor: Dr. Michael Bruno

Trustees: Buddy Hargett, John Levin, Dana McCarthy, Hartmut "Fritz" Weiss, Alanna Whitmore

Absent: Robert Marabella

Also present:

Robert Long, Village Attorney  
Julie Rittenhouse, Village Clerk  
Michael Sheedy, IT Director  
Tim Nearing, Superintendent of Public Works  
Sanjay Singhal, Community Development Director  
Rocco Campanella, Fire Chief  
Nick Narducci, Finance

The Invocation was led by Pastor Jay English from Journey Church followed by the Pledge of Allegiance

### **ABSENT OFFICIALS WISHING TO ATTEND REMOTELY**

None Reported

### **APPROVAL OF MINUTES**

**1** - A motion was made by Trustee Levin and seconded by Trustee Weiss to approve the **April 25, 2023 Regular Meeting Minutes** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (4) Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (1) Hargett**

**OATH OF OFFICE** – Judge Mike Nerheim swore in our new Trustees, Hartmut Fritz Weiss, Alanna Whitmore and Kimberly Braden

**MAYOR'S REPORT**

**RESOLUTION 2023-R-11 – A Resolution Honoring and Thanking Buddy Hargett for His Years of Service to the Village of Winthrop Harbor**

2 - A motion was made by Trustee McCarthy and seconded by Trustee Weiss to approve **Resolution 2023-R-11** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**RESOLUTION 2023-R-12 An Appointment Resolution Appointing Anthony Velardi as Interim Police Chief**

3 - A motion was made by Trustee Levin and seconded by Trustee Weiss to approve **Resolution 2023-R-12** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Mayor Bruno then swore in Anthony Velardi as the Interim Police Chief**

**RESOLUTION 2023-R-13 An Appointment Resolution Appointing Julie Rittenhouse as Village Clerk**

4 - A motion was made by Trustee McCarthy and seconded by Trustee Braden to approve **Resolution 2023-R-13** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**A Proclamation Recognizing May 20<sup>th</sup>-26<sup>th</sup>, 2023 as National Safe Boating Week**

- Mayor Bruno welcomed Kim back to the Board along with Fritz and Alanna
- The Farmer's Market starts on June 2<sup>nd</sup>.

Virtual - Regular Board Meeting Minutes 5/16/23

- The Memorial Day Parade. Check out our website and Facebook page to sign up to participate
- Get to know the Trustees and Thank Buddy after the meeting. We have refreshments so please stick around.
- The new committee assignments will be - Administration/Community Development – Trustee McCarthy as Chair Person, Trustee Braden as Sitting Trustee, Public Safety will be Trustee Weiss as Chair Person, Trustee Levin as Sitting Trustee and Public Works/Parks will be Trustee Marabella as Chair Person and Trustee Whitmore as Sitting Trustee

**VILLAGE ADMINISTRATOR’S REPORT**

None Reported

**CLERK’S CORRESPONDENCE**

None Reported

**OLD BUSINESS**

None Reported

**NEW BUSINESS**

**Accounts Payable Warrant**

5 - A motion was made by Trustee McCarthy and seconded by Trustee Weiss to approve **Accounts Payable Warrant W2023-1** in the amount of **\$397,773.76**. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Request to Reinvest the Old National Bank \$250,000.00 CD Maturing on 5/18/23 for Approximately 4.85%**

6 - A motion was made by Trustee McCarthy and seconded by Trustee Weiss to approve the **Request to Reinvest the Old National Bank \$250,000.00 CD Maturing on 5/18/23 for Approximately 4.85%** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Request for Approval of a Temporary Variance of Municipal Code Section 157.05 – Temporary Construction Storage Trailer Regulations for a Period of One Hundred Eighty (180) Days Beginning Thursday, June 1, 2023 Through Thursday, November 30, 2023 at 1801 – 1<sup>st</sup> Street, to Allow for Provision of a Temporary Office for use by Smith Electrical Contracting/Smith Stateline Storage**

7 - A motion was made by Trustee McCarthy and seconded by Trustee Whitmore to approve the **Request for Temporary Variance of Municipal Code Section 157.05 – Temporary Construction Storage Trailer Regulations for a Period of One Hundred Eighty (180) Days Beginning Thursday, June 1, 2023 Through Thursday, November 30, 2023 at 1801 – 1<sup>st</sup> Street, to Allow for Provision of a Temporary Office for use by Smith Electrical Contracting/Smith Stateline Storage** as presented. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Presentation and Initial Discussion of a New Comprehensive Finance Policy Manual** – Attorney Long provide information of the new Finance Policy Manual. He told the Board to read through it and make changes so he can present it to the Board at the next meeting. This has become a standard step in the procurement of Bond ratings.

**Approval of the 2023/2024 Operational Budget** – Nick gave a quick overview of the budget

8 - A motion was made by Trustee McCarthy and seconded by Trustee Levin to **Approve the 2023/2024 Operational Budget** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**ORDINANCE 2023-O-7 Appointment of Miller, Canfield, Paddock and Stone, P.L.C. as Bond Counsel for a Potential Issuance of Alternate Revenue Bonds of the Village and Setting the Date, Time and Place of a Public Hearing with Respect to the Alternate Revenue Bonds Pursuant to the Bond Issue Notification Ace**

9 - A motion was made by Trustee McCarthy and seconded by Trustee Braden to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **Ordinance 2023-O-7** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**

Passed: (0)

**Request to Complete the Turn in Process for a Variety of Firearms in the Possession of the Police Department Back to the Defense Logistics Agency Through the Illinois Law Enforcement Support Office**

10 - A motion was made by Trustee Weiss and seconded by Trustee Whitmore to approve the **Request to Complete the Turn in Process for a Variety of Firearms in the Possession of the Police Department Back to the Defense Logistics Agency Through the Illinois Law Enforcement Support Office** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore  
Nays: (0)  
Absent: (1) Marabella  
Passed: (0)

**Request to Sign the Agreement with LexisNexis Coplogic Solutions, Inc. for use of Their Web Based eCrash Platform**

11 - A motion was made by Trustee Weiss and seconded by Trustee Levin to approve the **Request to Sign the Agreement with LexisNexis Coplogic Solutions, Inc. for use of Their Web Based eCrash Platform** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore  
Nays: (0)  
Absent: (1) Marabella  
Passed: (0)

**Request to Sign the Contract with Computer TrackTik for use of Their Web Based eCrash Platform**

12 - A motion was made by Trustee Weiss and seconded by Trustee Whitmore to approve the **Request to Sign the Contract with Computer TrackTik for use of Their Web Based eCrash Platform** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore  
Nays: (0)  
Absent: (1) Marabella  
Passed: (0)

**Request to Sign the Contract with Computer Help Key for Information Technology Services Through April 30, 2024**

13 - A motion was made by Trustee Weiss and seconded by Trustee Braden to approve the **Request to Sign the Contract with Computer Help Key for Information Technology**

**Services Through April 30, 2024** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**ORDINANCE 2023-O-8 An Ordinance Declaring Personal Property Surplus and Authorizing the Sale Thereof – Computers, Networking Equipment, Miscellaneous Parts and Components Resulting from Equipment Replacement, Discontinuation and/or End of Life Usability**

**14** - A motion was made by Trustee Weiss and seconded by Trustee Whitmore to Set Aside the Rules of the President and Board of Trustees and Waive the First and Second Reading of **Ordinance 2023-O-8** and approve as submitted. Mayor Bruno declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**Third Millennium Presentation for Utility Billing – Elizabeth Arducci** gave a short presentation regarding the outsourcing of utility billing. She explained the benefits of having them process and mail out the utility bills. It would be processed on 8 ½ X 11 paper, put into envelopes and mailed out by them at a substantial cost savings in postage.

**Approval of Expenditure of \$2,500.00 for Professional Wrestling Provided by POWW Entertainment**

**15** - A motion was made by Trustee Whitmore and seconded by Trustee Braden to approve the **Expenditure of \$2,500.00 for Professional Wrestling Provided by POWW Entertainment** as presented. Mayor Bruno Declared the motion carried on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**PUBLIC COMMENT**

Kathy Printz – 2613 3<sup>rd</sup> Street – Thanked the Board for all of the time they put into the community. They have lived in the Village for 42years. She loves the Newsletters. She sent the Board an email regarding Garage Sales. She said she didn't realize there were so many rules. She thought it would be nice if the citizens could have some input and maybe present some ideas. She feels the Garage sales are good for the community. She hopes something will

Virtual - Regular Board Meeting Minutes 5/16/23

change. She would like to be contacted if there are any meetings on the signs. Thank you for listening.

**UNFINISHED BUSINESS**

Trustee Whitmore

- Thanked Buddy for his years of dedication.
- Congratulated Kim Braden and Fritz
- Congratulated New Interim Chief Velardi. Excited to see where the department is going to go.

Trustee McCarthy

- Congratulated the new Trustees
- Excited about the Interim Chief
- Enjoyed working with Buddy. Going to miss the in-depth conversations.
- Nick did an amazing job on the Budget.

Trustee Braden

- Thanked the residents for electing her back.
- Thanked Alanna and Fritz for being running mates and congratulated them
- Thanked Buddy for everything.
- Thanked everyone for all they do for the Harbor and she is happy to be back.

Trustee Weiss

- Buddy, we are going to miss you. Thank you for your hard work and wisdom.
- Congratulations to Alanna Whitmore and Kimberly Braden.
- Looking forward to working with Chief Velardi.

Trustee Levin

- Buddy, it's been great working with you.
- Congratulations to Chief Velardi. Excited to see where the Police Dept. is going to go.
- Congratulations to Weiss, Whitmore and Braden.

**ADJOURNMENT**

16 - A motion was made by Trustee Weiss and seconded by Trustee Levin to adjourn the meeting. Mayor Bruno declared the meeting adjourned at 8:15pm. on the following roll call vote.

**Ayes: (5) Braden, Levin, McCarthy, Weiss, Whitmore**  
**Nays: (0)**  
**Absent: (1) Marabella**  
**Passed: (0)**

**APPROVED:**

---

**DR. MICHAEL BRUNO, MAYOR**

Virtual - Regular Board Meeting Minutes 5/16/23

**ATTEST:**

---

**JULIE RITTENHOUSE, VILLAGE CLERK**

**Note: This is not a verbatim record.**